

**MINUTES OF THE REGULAR MEETING
OF THE REIDSVILLE CITY COUNCIL
HELD TUESDAY, MAY 12, 2020 AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

(Due to COVID-19 restrictions, this meeting was livestreamed @<https://www.twitch.tv/rockinghamupdate>.)

CITY COUNCIL MEMBERS PRESENT:

Mayor John M. “Jay” Donecker
(present in Council Chambers)
Mayor Pro Tem Harry L. Brown *(via
conference call)*
Councilman James K. Festerman
(via conference call)
Councilman Donald L. Gorham *(via
conference call)*
Councilman William Hairston *(via
conference call)*
Councilmember Terresia Scoble *(via
conference call)*
Councilwoman Sherri G. Walker
(via conference call)

COUNCIL MEMBERS ABSENT:

NONE

CITY STAFF PRESENT:

(Staff attended via conference call)

Preston W. Mitchell, City Manager
Angela G. Stadler, City Clerk *(attended
in person)*
William F. McLeod, City Attorney
Chris Phillips, Assistant City Manager
of Administration
Haywood Cloud, Assistant City
Manager of Community Services
Robert Hassell, Police Chief
David Bracken, Fire Chief
Chuck Smith, Public Works Director
Donna Setliff, Community
Development Manager
Judy Yarbrough, City Marketer

Mayor Donecker called the meeting to order.

INVOCATION.

Councilman William Hairston, Pastor of Shiloh Baptist Church, 111 Regent Trail, Reidsville, provided the invocation.

PLEDGE OF ALLEGIANCE.

BJ Barham of the band, *American Aquarium*, who was attending remotely, led those present in the Pledge of Allegiance.

RECOGNITIONS & PROCLAMATIONS:

RECOGNITION OF BJ BARHAM & AMERICAN AQUARIUM ON RELEASE OF THEIR NEW ALBUM, "LAMENTATIONS", AND UPCOMING GRAND OLE OPRY DEBUT.

Mayor Donecker said he would like to take this opportunity to recognize Reidsville native BJ Barham and his band American Aquarium by presenting them with a Key to the City. He read a Certificate of Recognition and asked BJ Barham, who was joining the meeting via ZOOM, if he would like to share a few words. *(A COPY OF THE CERTIFICATE OF RECOGNITION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)*

Barham said he moved from Reidsville at the age of 18 to attend NC State University and had lived in Raleigh ever since, but you never shake where you are from, especially Reidsville. He said he was very excited to go out into the world and make his mark but always remembered where he was from. Barham said he writes about it in almost every song and that Reidsville shaped him, forged him and is the place that made him the person he is today. He said it instilled in him a work ethic and has become synonymous with his band. Barham stressed the credit goes to the people of Reidsville, where growing up everyone knew everyone and everyone's parents kept him in line, like he was their own. He thanked the citizens of Reidsville and said he may live in Raleigh, but he will always only have one hometown and that will be Reidsville.

The Mayor also thanked BJ for helping the City with its HGTV Home Town Takeover submission.

RECOGNITION OF CONE HEALTH SYSTEM'S ANNIE PENN HOSPITAL, WHICH CELEBRATES 90 YEARS OF SERVING THE REIDSVILLE COMMUNITY AS OF MAY 11, 2020.

Mayor Donecker reported that Annie Penn Hospital had celebrated its 90th Anniversary yesterday, May 11, and the City would like to acknowledge that with a Key to the City. He added that Cindy Farrand was supposed to join the meeting but must have had something come up at the last minute. He said they would present the Key to her at a later date, which could then be displayed at the hospital.

RECOGNITION OF NATIONAL POLICE WEEK MAY 10-16, 2020 AND NATIONAL PEACE OFFICERS MEMORIAL DAY OBSERVED ON MAY 15, 2020.

Mayor Donecker read the Proclamation and asked if members of the City Council would like to share their thoughts and feelings on the subject. *(A COPY OF THE PROCLAMATION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)* Councilman Festerman said he is proud of the Reidsville Police Department

and of his opportunity to serve Reidsville in this profession. He commended the quality of police officers here in Reidsville and Rockingham County and congratulated them. Councilman Hairston said he would like to piggyback on Councilman Festerman's comments with an "Amen". Councilman Gorham added Reidsville has the "best of the best" Police Department in the whole state of North Carolina, and in the whole United States. Mayor Pro Tem Brown said he feels exactly the same way about the Reidsville Police Department and totally agrees with the other members of Council.

APPROVAL OF CONSENT AGENDA.

Councilman Gorham made the motion, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to approve the Consent Agenda.

CONSENT AGENDA ITEM NO. 1 – APPROVAL OF THE APRIL 14, 2020 REGULAR MEETING MINUTES AND THE APRIL 30, 2020 SPECIAL MEETING (OPEN SESSION) MINUTES.

With the approval of the Consent Agenda in a 7-0 vote, the City Council approved the April 14, 2020 Regular Meeting Minutes and the April 30, 2020 Special Meeting (Open Session) Minutes.

CONSENT AGENDA ITEM NO. 2. – APPROVAL OF THE ANNUAL CONTRACT WITH CHERRY BEKAERT, LLP, FOR AUDITING SERVICES.

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the annual contract with Cherry Bekaert, LLP, for auditing services as outlined in Assistant City Manager Chris Phillips' memo. *(A COPY OF THE CONTRACT IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)*

- End of Consent Agenda -

PUBLIC HEARINGS

CONSIDERATION OF A STREET CLOSING ORDER FOR AN UNDEVELOPED RIGHT-OF-WAY OFF MCCOY ROAD.

Community Development Manager Donna Setliff stated she is requesting the Council's consideration of the abandonment of an undeveloped right-of-way off of McCoy Road, with the request being made by the adjoining property owner, Ms. Phyllis Billingsley. Setliff referred to in her April 28, 2020 memo with regard to the original request, which was made in February, but the Resolution of Intent setting the Public Hearing was excluded from the February packet. She said to make sure statutes are met, staff is requesting the Resolution of Intent be approved. *(A COPY OF SETLIFF'S MEMO IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)*

Setliff said Ms. Phyllis Billingsley is the only property owner involved and submitted the application to abandon the right-of-way. She added that from a discussion with the property owner, Ms. Billingsley plans to put the 13-acre tract up for sale. She said the property had been subdivided into parcels and that they can be accessed from Farmington Drive. Setliff added the Planning Board unanimously recommends the action and that the street closing order is included in the packet for tonight's consideration.

Mayor Donecker opened the public hearing at 6:13 p.m. With no one speaking, the public hearing was closed at 6:14 p.m.

Councilman Gorham made the motion, seconded by Councilwoman Walker and unanimously approved by Council in a 7-0 vote, to approve the Street Closing Order.

The Street Closing Order as approved follows:

**A RESOLUTION ORDERING THE CLOSING
OF AN UNDEVELOPED RIGHT OF WAY
OFF MCCOY ROAD
STREET CLOSING ORDER**

(SC2020-01)

WHEREAS, on the 14th day of April, 2020, the City Council of the City of Reidsville directed the City Clerk to publish the Resolution of Intent of the City Council to consider the closing of an undeveloped right of way running in a westerly direction off McCoy Road, in *Rockingham Now* once each week for four successive weeks, such resolution advising the public that a meeting would be conducted in the City Hall Council Chambers on May 12, 2020; and

WHEREAS, the Reidsville City Council on the 14th day of April, 2020, ordered the City Clerk to notify all persons owning property abutting the undeveloped right of way located off McCoy Road, with the undeveloped right of way being approximately 25 feet wide and 400 feet long, as shown on the county tax records, by registered or certified mail, enclosing with such notification a copy of the Resolution of Intent; and

WHEREAS, the City Clerk has advised the City Council that she sent a letter to each of the abutting property owners advising them of the day, time and place of the meeting of the closing of the undeveloped right of way located off of McCoy Road, enclosing a copy of the Resolution of Intent, and advising the abutting property owners that the question as to closing would be acted upon, said letters having been sent by registered or certified mail; and

WHEREAS, the City Clerk has advised the City Council that adequate notices were posted on the applicable street as required by G.S. 160A-299; and

WHEREAS, after full and complete consideration of the matter and after having granted full and complete opportunity for all interested persons to appear and register any objections that they might have with respect to the closing of said area in the public hearing held on May 12, 2020, and;

WHEREAS, it now appears to the satisfaction of the City Council that the closing of said area is not contrary to the public interest, and that no individual owning property, either abutting the street or in the vicinity of the street or in the subdivision in

which the street is located, will as a result of the closing by thereby deprived of a reasonable means of ingress and egress to his property;

NOW, THEREFORE, the undeveloped right of way off McCoy Road, further described below, is hereby ordered closed, and all right, title, and interest that may be vested in the public to said area for street purposes is hereby released and quitclaimed to the abutting property owners in accordance with the provisions of G.S. 160A-299. Said area is further described as:

BEGINNING at a point marking the intersection of McCoy Road (Public Road) and the southeast corner of Lot 26 as shown on Map entitled "Map No. 1 of the Fair View Farm" as recorded in Map Book 5, Page 69, Rockingham County Register of Deeds (said Map at all times being incorporated herein by reference for a more particular description); thence with the southern line of Lot 26 in a westerly direction, 200.00 feet to a point marking the common corner with Lot 72; thence continuing with the southern line of Lot 72 in a westerly direction, 200.00 feet to a point marking the southwest corner of Lot 72; thence S 7 deg W 25.00 feet to the northwest corner of Lot 72; thence S 7 deg W 25.00 feet to the northwest corner of Lot 73; thence with the north line of Lot 73, 200.00 feet in an easterly direction to the northwest corner of Lot 27; thence continuing with the northern line of Lot 27, 200.00 feet in an easterly direction to a point marking the northeast corner of Lot 27; thence N 8 deg E 25.00 feet to the southeast corner of Lot 26, being the POINT AND PLACE OF BEGINNING and being that area designated as "25 ' Public Road" on the aforementioned Plat.

The City Clerk is hereby ordered and directed to file in the Office of the Register of Deeds of Rockingham County a certified copy of this resolution and order.

Upon motion duly made by _____ and duly seconded by _____, the above resolution was duly adopted by the Reidsville City Council at a meeting held on the 12th day of May, 2020, in the City Hall Council Chambers:

Upon call for a vote the following Council members voted in the affirmative:

and the following Council members voted in the negative:

This the 12th day of May, 2020, at _____ o'clock.

/s/ _____
John M. "Jay" Donecker, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC, City Clerk

- End of Public Hearings -

**PRESENTATION OF PROPOSED FISCAL YEAR 2020-2021 BUDGET WITH
PUBLIC HEARING TO BE HELD JUNE 9.**

City Manager Preston Mitchell reviewed his 2020-2021 Budget Message as follows:

For your consideration, pursuant to my responsibility as City Manager and Budget Officer, is the City of Reidsville Fiscal Year 2020-2021 Annual Budget. The goal is to meet the City's basic needs in core operations and address as many capital improvement needs as financially feasible. The budget does not, however, provide all of the funds requested for capital needs and operations within the City of Reidsville.

The budget has been prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act as required by North Carolina General Statute 150-7.

The City of Reidsville Fiscal Year 2020-2021 Annual Budget is composed of seven permanent funds: General, Parks & Recreation, Reidsville Downtown Corporation, Combined Enterprise, Police Separation Trust, Garage and Insurance Funds. All seven funds are balanced in regards to revenues and expenditures. The proposed City-wide budget is \$30,221,950 versus FY 19-20's amount of \$29,871,700. This increase largely has been driven by the increase in General Fund loan/lease proceeds (whose initial purchase must be shown for accounting practices) replacing previous debt service whose term had been completed and a utility rate increase with the Enterprise Fund approved at the annual budget retreat. Accounting for payments and transfers between funds, the true total for Fiscal Year 2020-2021 is \$25,668,750.

The City continues to serve the public amid rising costs that are occurring during a time period that saw the loss of the City's largest industrial taxpayer that is also one of the top utility users. This period has become even more unstable with the impact of the COVID-19 Pandemic on public safety and the economy. The City had been preparing for the potential loss of Imperial Brand Tobacco's Commonwealth Plant for four fiscal years by making investments into our infrastructure of capital items and operations along with offering salary/benefits increases to our employees to have maneuverability. While you can never compensate for the loss of the largest taxpayer and a top utility customer, the City did utilize this timeframe to be in a position where capital items and operational investments could be delayed in order to manage this loss.

The COVID-19 Pandemic impact resulting in unanticipated costs to maintain public safety and upon the economy was not something that was foreseen or possible to respond to without major reductions in previous estimates/plans. Our greatest concern is the impact upon revenues from the pandemic are difficult to either predict or a greater understanding needed for predictions will not occur until the summer months.

This has resulted in steps being taken with this budget that have not been taken in recent history, but I felt the information above justified and necessitated such action.

In addition, there are two other items occurring that both have impacted our budget and could continue to do so in future years. The first is the City saw an increase of over \$300,000 in additional costs related to an increase in our pension retirement contribution and a health insurance increase. The second item relates to potential costs and loss of industries related to DEQ regulations of industrial-related operations that the EPA does not regulate. It is a very real possibility that regulations occurring at the State level that have been shared with us could result in some industries closing and possibly leaving the State. This would have additional negative impacts upon the budget.

However, there is positive news for Reidsville. The City has been experiencing growth at all levels before and during the COVID-19 Pandemic. Reidsville was experiencing significant growth and had many other projects that appeared as if they would legitimately occur before the pandemic. While the pandemic could impact some of those projects, City officials continue to work daily to assist those projects still occurring now or within the post-pandemic months. Furthermore, some new projects at the industrial, commercial, and residential levels have surfaced during the pandemic. I would have previously stated this was being undertaken more within the commercial and residential development categories, but our City Economic Development Department has been contacted within the last two weeks regarding approximately a half dozen projects within the industrial development category.

The population of the City of Reidsville appears to be continuing to grow. While this is a result of many positive factors our City possesses, the work of the Rise Up Reidsville residential recruitment campaign is one of the largest components of this growth. This is reflected by Reidsville home tax values seeing significant increases in last year's County re-valuation versus many other parts of the County seeing decreases, the "red hot" realtor market within the City limits where houses are selling both extremely quickly and at above asking prices, and the improvements homeowners have been making within & outside their homes.

City staff predicted and reviewed an expected health insurance increase at the annual budget retreat. Fortunately, the increase was less than initially projected. Employees will continue to not have to pay a share out of pocket or see plan changes to employee/retiree only coverage. This resulted in a cost increase of \$850 per employee and eligible retiree only coverage along with those employees paying dependent coverage seeing an additional 9% cost increase for whatever dependent plan they elected to utilize.

The implementation of Year 1 of three (years of study and implementation) of the market pay plan has not been included in the proposed budget and will be explored within the FY 20-21 budget process.

No cost of living adjustment has been included within the proposed budget. Performance evaluations will continue to occur whether a salary increase is connected with them or not. Career development and promotional increases are scheduled to continue. A 1.2% increase to the pension retirement system for full-time employees has been included within the proposed budget. The NC Treasurer's Office previously informed local

governments that a third 1.2% increase will occur in the FY 21-22 budget as well.

While the salary proposal within this proposed budget may seem tough and not be popular, I feel they are necessary with the information we have at the time of this budget proposal being composed. Also, I would urge all involved to understand we have not yet proposed layoffs or furloughs. It is also worth noting the City has absorbed the personnel expenses discussed above. Finally, the City must maintain maneuverability in case the COVID-19 Pandemic increases its negative impacts in the next few months or possibly months later. Staff will review our situation and could make recommendations at the annual budget retreat, the Manager noted. He reiterated that a quick recovery may take place but that at the time some tough personal choices needed to be made.

Capital outlay will be discussed via the respective funds for easier understanding. As a point of reference, please see Section B, Appendix B – Capital Outlay for a breakdown of requests and recommendations. He added that cuts were made due to the Commonwealth loss and COVID-19.

Manager Mitchell then turned to revenues.

General Fund

The Fiscal Year 2020-2021 proposed budget has the General Fund's tax rate proposed to remain the same at \$0.739/\$100 of valuation. The Municipal Service District tax rate is proposed to remain the same at \$0.25/\$100 of valuation.

As mentioned earlier, projections on revenues this year have been especially difficult because of the COVID-19 Pandemic. Fortunately, we were not only estimating new growth before the pandemic, but also we were seeing increased growth from the current fiscal year end-of-year projections that showed revenues exceeding higher amounts than expected. We have taken a practical approach of cutting these revenues from the proposed budget out of caution. Furthermore, revenue categories from the current fiscal year have been reduced as well. A revenue reduction table has been included at the end of this message for greater review.

Parks & Recreation Fund

This fund remains largely the same as last year with a slight overall decrease.

Combined Enterprise Fund

The Combined Enterprise Fund saw an overall increase. This fund saw an increase in revenues as a result of a 5% utility rate increase that City Council approved at the Annual Budget Retreat and announced to citizens early this year.

Other Funds

All remained relatively the same, with slight increases, regarding their missions as appropriate for the upcoming fiscal year.

Manager Mitchell then briefly discussed expenditures.

General Fund

The General Fund's expenditures did see an increase, but that is a result of the previously referenced one-time loan proceeds for Public Works debt service. The majority of the increase in expenses involves the health insurance and pension retirement cost increases.

Parks & Recreation Fund

The Parks and Recreation Fund expenditures saw a decrease.

Combined Enterprise Fund

The Combined Enterprise Fund did see an overall increase in expenditures as referenced earlier. Approximately \$591,000 is appropriated for capital outlay involving all aspects of the utility system. The loss of the Commonwealth Plant as a top utility user has been accounted for in the proposed budget. Manager Mitchell stressed the need to maintain our system so that they do not have to get in a situation where they have to have large increases.

Other Funds

These are relatively staying the same in terms of expenditures.

Debt Service

In regards to the new two debt service items, they are a rollover of previous debt now related to financing Public Works Streets & Sanitation vehicles/equipment. \$455,000 for a Salt Barn (including site and fencing work) and a Rear Loader Garbage Truck.

Summary

It has been referenced many times in this message how unique this process was because of COVID-19 impacts, but I think it is also important to recognize how our citizens, business community, supporters and City officials have responded as Team Reidsville. Our desirable geography, business climate, strong private-public sector philosophy, and Team Reidsville continue to make our City directly see economic improvement via visual/announced growth along with additional growth being considered in the middle of the COVID-19 pandemic. Hopefully, this could result in our financial position improving the proposed budget totals

As always, Reidsville's strong community foundation is what will allow for the retention

and improvement of the Reidsville quality of life and opportunities that are referenced both by citizens and the business private sector. The City has continued to make investments over the past fiscal years and has undertaken that again within this proposed budget although less than in previous fiscal years. However, the City is continuing with steps and endeavors to allow this pattern to carry on for many subsequent fiscal years. This is occurring in regards to both long term vision endeavors and more immediate short term vision endeavors of the post COVID-19 Pandemic.

Thank you again for your support and I look forward to another year. It would be improper for me not to express my sincere appreciation to the Management Team and all employees for their assistance in the budget process. I would like to recognize Assistant City Manager – Administration/Finance Director Chris Phillips for his particular and intense hard work, and City Clerk Angela Stadler and Deputy City Clerk Cindy Farris are to be commended for their work in physically assembling the budget, he noted, concluding his budget message review.

Manager Mitchell stated this budget looks very different than previous budgets presented to Council due to the different physical and economic environment and added we feel it can be a good springboard for improvement or additional caution. He suggested with this completion of his summery members of the City Council should consider scheduling a budget work session. Mayor Donecker asked members of Council if they would rather select a date tonight or have the City Clerk call and work out the details of a date and time. Members agreed that they would prefer the City Clerk give them a call.

CONSIDERATION OF LEASE PURCHASE AGREEMENT AND RESOLUTION FOR DUMP TRUCK.

Assistant City Manager/Finance Director Chris Phillips reported that last month financing bids were solicited from several local banks to complete the budgeted financing of a dump truck with a snowplow and a brine spreader. Two banks, BB&T and HomeTrust Bank, submitted proposals. Phillips referenced the summary of the lease purchase bids that were received included in his May 4, 2020 memo. (A COPY OF PHILLIP'S MEMO IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.) Phillips recommended the lease purchase process with HomeTrust Bank for the seven year term, stating the annual payment of \$27,030 would better accommodate future budgetary resources. Phillips said a draft resolution authorizing these terms is included in the packet. He noted item 5 allows the City to reimburse itself for expenditures previously made for the equipment covered by the agreement since the dump truck has already been delivered.

Councilman Gorham made the motion, seconded by Councilman Hairston, to approve the staff recommendation of HomeTrust Bank with a seven-year lease at a rate of 2.26%. The motion passed 6-1 with Councilman Festerman voting in opposition. (A COPY OF THE ACCOMPANYING RESOLUTION APPROVING FINANCING TERMS IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)

Council Festerman explained that he felt like the City should have gone with the five-year rate.

**CONSIDERATION OF REVISED RESOLUTION TO APPLY FOR CDBG-I
ASADRA (ADDITIONAL SUPPLEMENTAL APPROPRIATIONS FOR
DISASTER RELIEF ACT, 2019) FOR THE CITY'S WATER TREATMENT
PLANT.**

Assistant City Manager of Administration/Finance Director Chris Phillips stated that at the April City Council meeting, two resolutions were approved to allow the City to apply for grant funding related to ASADRA (Additional Supplemental Appropriations for Disaster Relief Act). He said Reidsville is eligible because Rockingham County was included in the disaster area for Hurricane Michael. He said these funds are being provided to help local governments make improvements that could make a difference during a storm. Phillips stated they have two applications, one for the sewer side and one for the water side. He commented that this clarification and expanded explanation should serve the City better as the applications are being considered for funding. He added it is a scoring process and that everyone above a certain mark gets funded and that it is competitive.

Phillips stated a revision had to be made to the water project Resolution, adding verbiage that the project is construction of "a second water supply line to create redundancy and resiliency for critical water distribution lines and high service pumps". He said currently there is only one feed from the water plant to the City of Reidsville and that this grant application process would help to add a second feed to the system. Phillips asked that the Council consider the adoption of the revised Resolution, which is part of the application for these funds.

Councilman Gorham made the motion, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to approve the revised Resolution for the Water Treatment Plant.

The Resolution as approved follows:

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water distribution systems, and
- WHEREAS, The City of Reidsville has need for and intends to construct a drinking water distribution system project described as construction of a second water supply line to create redundancy and resiliency for critical water distribution lines and high service pumps, and
- WHEREAS, The City of Reidsville intends to request state loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF REIDSVILLE:

That City of Reidsville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Reidsville to make scheduled repayment of the loan, to withhold from the City of Reidsville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Preston Mitchell – City Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a (loan or grant) to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12th day of May 2020, at Reidsville, North Carolina.

/s/

(Signature of Chief Executive Officer)

(Title)

PUBLIC COMMENTS.

No public comments were made.

CITY MANAGER'S REPORT.

City Manager Preston Mitchell reviewed the items in his monthly Manager's Report. (A COPY OF THE REPORT IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.) He said the Census Map included in Council members' packets was for reference, and that staff will be getting with Council members about how they can help achieve a higher Census response. He noted the need to set a date for a budget work session. He also stated that the Planning Board will be meeting in May using the remote meeting policy utilized by Council. He added that other advisory Boards and Commissions of the City, due to cautionary measures, would not be meeting in May.

Manager Mitchell also noted that the City has to designate a Voting Delegate for the 2020 CityVision NCLM virtual Conference, which will be done remotely this year. Staff had discussed with Council having Mayor Donecker as the Voting Delegate, and Manager Mitchell noted that Council members could register to attend the conference remotely as well.

Manager Mitchell said he knows this is a very stressful time and that public safety and the economy are major concerns at this time. He said he is proud to be part of Team Reidsville and the Reidsville community, where he sees within the City organization people offering to help other departments if they can. He complimented the City Council, City employees and the community. Manager Mitchell said in the midst of a lot of difficulty, there are enormous bright spots as we see how individuals help out one another. Mayor Donecker said he echoed the City Manager's sentiments.

COUNCIL MEMBERS' REPORTS.

Mayor Pro Tem Brown – Mayor Pro Tem Brown said he had participated in several conference calls this month and had participated in person at Reverend Ralph Watkins' funeral services on May 5, 2020.

Councilman Gorham -- Councilman Gorham said his granddaughter had a birthday on April 21, 2020 and while he and his wife were watching the news they saw where a little girl in Greensboro had a birthday and members of the Police Department came by, blew the horn and wished her a Happy Birthday. He said his wife said she wished they could have a similar experience for their granddaughter. Councilman Gorham said he had slipped out and phoned Major Ellison and told him about it and that the Major did come by and wished her a Happy Birthday. He said that is another reason why the Reidsville Police Department "ROCKS"! He mentioned on April 28 he had attended a virtual RDC meeting; the closed session on April 30 and had virtually attended the funeral service for Reverend Ralph Watkins on May 5. Councilman Gorham said Reverend Watkins was a former City of Reidsville employee, former President of the local Ministerial Alliance and an avid cheerleader for the City. Mayor Donecker said Watkins would be sorely missed.

Councilmember Scoble – Councilmember Scoble said she had heard numerous comments from people acknowledging their appreciation for the Mayor's weekly Sunday CodeRED COVID-19 reports. She expressed her gratitude for the information shared.

Councilman Hairston – Councilman Hairston commented how stressful this has been on everyone, but he is sure we will get through this together, just like the area banners state. He said he appreciated the City giving keys to the City to BJ Barham and Cone Health/Annie Penn Hospital and is thankful for all the good things that are happening in Reidsville.

Councilwoman Walker – Councilwoman Walker said she had attended the ABC Board conference call meeting on April 30 and was impressed at the steps they are taking to

keep their staff and patrons safe during this time. She said they are limiting those allowed in the store and attending to customers' needs by staff selecting the merchandise and taking it to the register for convenience. Councilwoman Walker added how grateful she is for the area churches and neighborhoods and their efforts to look after their congregations and neighbors.

Councilman Festerman – No report.

Mayor Donecker -- Mayor Donecker referred to Reidsville Chamber of Commerce President Diane Sawyer for her report.

Chamber President Diane Sawyer commented that she and Main Street Manager Missy Matthews are continuing to work on the Team Reidsville Together gift card program, which is a "buy one, get one" matched by a grant from the Reidsville Area Foundation. She said to date they have sold over \$14,000 in gift cards with matching dollars for the Salvation Army, Reidsville Outreach Center, and ADTS. Sawyer said they have requested up to \$10,000 more in matching funds for other organizations as well.

Sawyer said she had heard from someone at the local Sherwin Williams store and they had seen the interview with the Mayor on television. She said they were proud to be featured and had requested links to the Team Huddle and the interview to share with their corporate office. Sawyer reported the Takeout Bingo is in its second week and going very well. She wrapped up by saying they have no new updates on upcoming events as they are still assessing how they will be able to provide services.

Mayor Donecker said he would like to compliment retailers like Food Lion on Way Street and Sherwin Williams and what they have done to help citizens maintain social distancing. Pete's Burgers made a facility change to make sure their customers and employees are safe during this time. He stressed COVID-19 is not going away anytime soon, and we need to be mindful of each other's safety. The Mayor encouraged citizens if in doubt about social distancing to carry a mask and put it on to protect themselves and others or to just leave if they felt uncomfortable.

Gail Wilson Reappointed to the New Reidsville Housing Authority.

Mayor Donecker announced that he had reappointed Ms. Gail Wilson to the New Reidsville Housing Authority for another five-year term.

CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT PURSUANT TO NCGS 143-318.11(A)(4).

Councilman Gorham made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote, to go into closed session for economic development under G.S. 143-318.11(a)(4).

Mayor Donecker called for a five-minute recess before the closed session started.

MOTION TO ADJOURN.

Upon return to open session, Councilman Gorham made the motion, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to adjourn at approximately 8:14 p.m.

John M. "Jay" Donecker, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC, City Clerk