



AGENDA
REIDSVILLE CITY COUNCIL
MEETING
6:00 PM
Tuesday, July 13, 2021

1. Call to Order.
2. Invocation by Reverend Allen Harrison, Ramah Restoration Outreach Center, 411 Lindsey Street, Reidsville.
3. Pledge of Allegiance.
4. Swearing In of New City Manager Summer Woodard.
5. Proclamations & Recognitions:
 - (A) Recognition of the late Lieutenant Colonel Curtis E. Spencer Sr.'s Life of Service.
6. Approval of Consent Agenda.
 - (A) Approval of the June 8, 2021 Minutes.
 - (B) Approval of a Resolution of Intent to Consider Closing the Undeveloped Right-of-Way Known As Kathryn Drive with the public hearing to be held at 6 p.m. on Tuesday, August 10, 2021.
 - (C) Approval of a Resolution Directing the Clerk Investigate a Petition Requesting Annexation of the Non-Annexed Area of Parcel No. 174023Z1 & Z2 located between Barnes Street and Holiday Loop Road and a Resolution Fixing the Date of the Public Hearing on August 10, 2021. (A2021-01)
7. Public Hearings:
 - (A) Consideration of a Text Amendment to allow Indoor Compartmental Storage as a Permitted Use in Shopping Centers. (T2021-03) (Enclosure #1) - *Donna Setliff, Community Development Manager*
 - (B) Consideration of a Text Amendment to allow Performing Arts Theaters as a Permitted Use in Central Business, General Business and Highway Business. (T2021-04) (Enclosure #2) - *Donna Setliff, Community Development Manager*
 - (C) Consideration of a Resolution Directing That the Project Be Undertaken for the Water Extension installing approximately 177 feet of 2-inch Watermain and Appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019. (WP2021-

02) (Enclosure #3) - *Summer Woodard, City Manager*

(D) Consideration of an Amendment to the City of Reidsville's Economic Incentive Agreement with Brown Entertainment, LLC, for the Property located at 203 Gilmer Street, Parcel No. 154869. (Enclosure #4) - *Jeff Garstka, Economic Development Director*

8. Resolutions:

(A) Consideration of Resolution Accepting American Rescue Plan Funding. (Enclosure #5) - *Chris Phillips, Assistant City Manager of Administration/Finance Director*

9. Budgetary Items:

(A) Consideration of Extending Employee Vaccination Incentive to Part-Time Personnel. (Enclosure #6) - *Chris Phillips, Assistant City Manager of Administration/Finance Director*

10. Public Comments.

11. City Manager's Report:

(A) Month of July. (Enclosure #7)

12. Boards & Commissions Appointments:

(A) July Appointments. (Enclosure #8)

13. Council Members' Reports.

14. Announcement of Boards & Commissions Appointments.

15. Miscellaneous:

(A) For Information Only.

16. Move to the First-Floor Conference Room for a closed session to discuss economic development and personnel pursuant to NCGS 143-318.11(a)(4) & (6).

17. Adjourn.

**MINUTES OF THE REGULAR MEETING
OF THE REIDSVILLE CITY COUNCIL
HELD TUESDAY, JUNE 8, 2021 AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

This meeting, which was livestreamed on the City of Reidsville's YouTube Channel, was held in Council Chambers at City Hall with Council and staff attending in person.

CITY COUNCIL MEMBERS PRESENT:

Mayor John M. "Jay" Donecker
Mayor Pro Tem Harry L. Brown
Councilmember Terresia Scoble
Councilman Donald L. Gorham
Councilman William Hairston
Councilwoman Sherri G. Walker

COUNCIL MEMBERS ABSENT:

Councilman James K. Festerman (*Attended via phone in a nonvoting capacity*)

CITY STAFF PRESENT:

Chris Phillips, Interim City Manager
Angela G. Stadler, City Clerk
William F. McLeod, City Attorney
Donna Setliff, Community Development Manager
Leigh Anne Bassinger, HR Director

CALL TO ORDER.

Mayor Donecker called the meeting to order.

INVOCATION BY COUNCILMAN WILLIAM HAIRSTON.

In the absence of the scheduled pastor, Councilman Hairston provided the invocation.

PLEDGE OF ALLEGIANCE.

Mayor Donecker and Council then led in the Pledge of Allegiance.

PROCLAMATIONS & RECOGNITIONS:

**RECOGNITION OF 2020 STATE 2A FOOTBALL CHAMPION REIDSVILLE RAMS,
HEAD COACH JIMMY TEAGUE AND COACHING STAFF.**

Mayor Donecker invited those present in the audience to join Council outside on the front steps of City Hall to recognize the Reidsville Rams, who won the 2020 State 2A Football Championship.

Once outside, the Mayor read aloud the following Certificate of Recognition, which was presented to Coach Jimmy Teague and members of the team who were able to attend:

CERTIFICATE OF RECOGNITION

WHEREAS, the Reidsville High School Rams Football Team brought home the school's 22nd State football title, beating Mountain Heritage High School by a score of 35-6, to win the State 2A Football Championship on May 8, 2021 in Kenan Stadium in Chapel Hill; and,

WHEREAS, even in a year of upheaval due to COVID-19, the Reidsville Rams excelled, compiling an undefeated 9-0 record and completing the "three-peat", winning high schools' top football title for 2020, 2019 and 2018; and,

WHEREAS, Head Coach Jimmy Teague, who with this win secures the most State titles of any RHS coach, and his Assistant Coaches should be commended for ensuring that Rams team members continue to display character, citizenship and sportsmanship, representing in exemplary fashion the "Football Capital of North Carolina";

NOW, THEREFORE, I, John M. "Jay" Donecker, Mayor of the City of Reidsville, on behalf of the Reidsville City Council, do hereby congratulate the **Reidsville High School Football Team**, winners of the 2020 State 2A Football Championship, and wish them well in all of their future endeavors, both on and off the field.

This the 8th day of June, 2021.

/s/ _____
John M. "Jay" Donecker, Mayor

The Mayor presented the team with a canvas showing the team picture taken after the championship game in Chapel Hill, which stated "22 Looks Good on You". He then presented a similar canvas showing a picture of Coach Teague, which listed the eight State Championships he has brought to Reidsville High School, eclipsing the previous record. The Mayor noted that this showed the level of leadership they had offered to achieve the wins. Coach Teague noted this was a team effort, thanking his coaching staff, players, etc. for helping him to reach the milestone.

Councilman Brown congratulated the team and coaching staff and said he was impressed by the sportsmanship of the Reidsville players. Councilman Gorham said in the early 1990s he had the pleasure of interviewing Coach Teague and said he only had one request, that Reidsville beat Rockingham. He said not only did they beat Rockingham but they also beat Morehead and Western Rockingham. He said Teague had done an excellent job, and the team had worked hard. Councilwoman Walker said these young men should be commended but also their parents, grandparents and their families for making the win possible.

The Mayor called upon City Clerk Angela Stadler for other acknowledgements. She credited photographer Shea Wideman for the two pictures used and Randy Moore of Screen Print Plus for creating the canvases.

Council members then returned inside for the rest of the Council meeting. Mayor Donecker thanked City Clerk Stadler for her efforts in making the presentations possible. She stressed it was a team effort.

APPROVAL OF CONSENT AGENDA.

The Mayor asked if there were any items Council members wanted to take off the Consent Agenda and consider separately? None were offered.

Councilman Gorham then made the motion, seconded by Councilwoman Walker and unanimously approved by Council in a 6-0 vote, to approve the Consent Agenda.

APPROVAL OF THE MAY 11, 2021 REGULAR MEETING MINUTES AND THE MAY 25, 2021 SPECIAL MEETING (BUDGET WORK SESSION) MINUTES.

With the approval of the Consent Agenda in a 6-0 vote, the Council approved the May 11, 2021 Regular Meeting Minutes and the May 25, 2021 Special Meeting Minutes.

APPROVAL OF A PRELIMINARY ASSESSMENT RESOLUTION FOR TRIANGLE ROAD WATERLINE PROJECT #2, WHICH CALLS FOR A PUBLIC HEARING AT THE COUNCIL'S JULY 13, 2021 MEETING.

With the approval of the Consent Agenda in a 6-0 vote, the Council approved the following Preliminary Assessment Resolution for Triangle Road waterline project #2. Also included is Interim City Manager Chris Phillips' memo dated June 8, 2021 regarding the project.

PRELIMINARY ASSESSMENT RESOLUTION

WHEREAS, the City Council of the City of Reidsville has determined that it may be in the best interest of the City to extend its water system and that in order to provide such extensions it would be necessary to access part of the cost thereof upon the real property benefitted thereby;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Reidsville, North Carolina, that:

1. It is intended that the water system of the City of Reidsville be extended by constructing approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019 pursuant to an Ordinance Amending Chapter 10 of the Reidsville City Code to Adopt a Water and Sewer Extension Policy, Section 10-101. (Note: Petition bore the signatures of 66.7% of the property owners and 51.2% of the property footage signed.)

2. Said project shall be assessed at the pre-determined rate of \$20.00 per foot.
3. The assessments herein provided for shall be payable in cash, or if any property owner shall so elect, he shall have the option of paying an assessment in five (5) equal annual installments, said installments to bear interest at the rate of 8% per annum.
4. A public hearing on all matters covered by this resolution will be held on Tuesday, July 13, 2021, beginning at 6:00 P.M., in City Hall Council Chambers, 230 West Morehead Street, Reidsville.

Adopted this 8th day of June, 2021.

/s/ _____
John M. "Jay" Donecker, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC, City Clerk

Phillips' memo follows:

MEMORANDUM

TO: Mayor Jay Donecker and Members of Reidsville City Council
FROM: Chris Phillips, Interim City Manager
SUBJ: Water Line Petition for Triangle Road #2
DATE: June 8, 2021

Enclosed you will find a petition for a water main extension along Triangle Road, which was submitted to the Engineering Department and signed by the two of the three affected property owners. The petition is valid representing 66.7% of the property owners (2/3) and 51.2% of the footage (105/205).

Staff has also prepared a map showing the placement of the proposed water line, which includes approximately 177 feet of 2-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019.

Engineering forwarded the request to the City Clerk on April 28, 2021, but the petition was held until Council approved the Resolution Directing the Project be Undertaken for Triangle Road #1 at its May meeting. This was needed since this project would attach to the water line approved in the previous request. The City Clerk has prepared a Preliminary Assessment Resolution, which staff is asking Council to approve and which calls for a public hearing at the July 13, 2021 Council meeting. The affected property owners will be sent the Preliminary Assessment Resolution prior to the public hearing.

I am placing this item on the Consent Agenda for your approval. Please let me know if you have any questions. *(END OF MEMO)*

(End of Consent Agenda)

PUBLIC HEARINGS:

**CONSIDERATION OF A ZONING ORDINANCE & SUBDIVISION REGULATIONS
TEXT AMENDMENT TO COMPLY WITH NCGS 160D.**

In making the staff report, Community Development Manager Donna Setliff referenced that Council members should have received the large book detailing the changes to the City's Zoning Ordinance and Subdivision Regulations that occurred when the NC General Assembly consolidated the Counties' enabling planning legislation (NCGS 153A) and the Cities' planning legislation (NCGS 160A) together into NCGS 160D. The changes take effect July 1, 2021. Most of the changes are either procedural, deal with terminology or changes in position titles and department names, she said. They do not change our districts, uses, setbacks, etc., she added. She cited in greater detail: staff and board members must do Conflict of Interest statements; more specific ways of doing Notice of Violations; with new Zoning Maps, the previous digital copy must be kept; changes in performance requirements in subdivision regulations; Historic Preservation will have to run their meetings as quasi-judicial; notices stay pretty much the same; and record keeping of decisions are being tightened down.

Her May 26th memo, which follows, discusses the changes in greater detail:

M E M O R A N D U M

TO: The Honorable Mayor Donecker and Members of the Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager
DATE: May 26, 2021
RE: Text Amendment T 2021-02

The North Carolina General Assembly consolidated the city (NCGS 160A) and county (NCGS 153A) enabling planning legislation. The statute consolidation represents the first major recodification and modernization of the city and county development regulations since 1905. The new N.C.G.S. is 160D and becomes effective July 1. While there is no state agency looking over the shoulders of local government to assure compliance, if the City does not comply it could lead to legal complications.

Reidsville contracted with Piedmont Triad Council of Government to assist with the compliance updates. Most of the updates involved procedural items. However, staff position titles and department names were included in this update. The following are references updated:

TERMINOLOGY & CITATIONS

- Any references to provisions in G.S. Chapter 160A to indicate relevant provisions in Chapter 160D.

- Align ordinance terminology with Chapter 160D terminology for conditional zoning and special use permit. Deleted use of the term conditional use permit.
- Updated definitions for terms not inconsistent with definitions provided in 160D, such as the definition for building, dwelling, dwelling unit, bedroom and sleeping unit.

BOARDS

- Added statements regarding conflict-of-interest for governing and advisory boards.
- Require each board member take an oath of office before starting his or her duties.

LAND USE ADMINISTRATION (STAFF)

- Incorporated new staff conflict-of-interest standards into the ordinance.

ENFORCEMENT

- Issue notices of violation (NOVs) in conformance with statutory procedures (must deliver to permittee and landowner if different; may deliver to occupant or person undertaking the activity; delivery by hand, email, or first-class mail; may be posted onsite; administrator to certify NOV for the file.) (G.S. 160D-404(a).)
- For revocation of development approval, **must** follow the same process as was used for the approval. (G.S. 160D-403(f).)

ZONING MAP & ORDINANCES

- Maintain current and prior zoning maps for public inspection; adopt and maintain in paper or digital format. (G.S. 160D-105.)
- Eliminate conditional-use-district zoning; existing conditional-use-district zoning converts to conditional district upon adoption of updated local ordinances or July 1, 2021. (G.S. 160D-703; S.L. 2019-111, § 2.9(b).)

SUBDIVISION REGULATIONS & OTHER DEVELOPMENTAL ORDINANCES

- Conform subdivision performance guarantee requirements with statutory standards. (G.S. 160d-804.1; S.L. 2020-25; S.L. 2019-79 (S.B. 313))
- Conform subdivision procedures for expedited review of certain minor subdivisions. (G.S. 160D-802, established prior to G.S. Chapter 160D.)
- Exempt farm use on bona fide farm in ETJ from city zoning to the same extent it would be exempt from county zoning; Chapter 160D clarifies that other municipal development regulations may still apply. (G.S. 160D-903(c).)

HISTORIC PRESERVATION

- Follow standard quasi-judicial procedures for preservation certificates of appropriateness. (G.S. 160D-947(c).)
- Frame preservation district provisions as “standards” rather than “guidelines.” (G.S. 160D-947(c).)

LEGISLATIVE DECISIONS

- **Notice** - applicable procedures for legislative decisions under any development regulation authorized under Chapter 160D, not just zoning; must adopt any development regulation by ordinance, not by resolution. (G.S. 160D-601.)
- For zoning-map amendments, **must** provide notice not only to immediate neighbors but also to properties separated from the subject property by street, railroad, or other transportation corridor. (G.S. 160D-602.)

- For zoning-map amendments, **must** provide posted notice during the time period running from twenty-five days prior to the hearing until ten days prior to the hearing. (G.S. 160D-602(c).)

PLAN CONSISTENCY

- When adopting an amendment to the zoning ordinance, must adopt a brief statement describing whether the action is consistent or inconsistent with approved plans. (G.S. 160D-605(a).) *(This eliminates the 2017 requirement that statements take one of three particular forms.)*
- Must note on the applicable future land use map when a zoning-map amendment is approved that is not consistent with the map; the future land use map is deemed amended when an inconsistent rezoning is approved. (G.S. 160D-605(a).) *(This clarifies that a rezoning inconsistent with a plan does not amend the text of the plan, but it does amend the future land use map.)*
- Must adopt a statement of reasonableness for zoning-map amendments; for such statements, may consider factors noted in the statutes; may adopt a statement of reasonableness for zoning-text amendments. (G.S. 160D-605(b).)

QUASI-JUDICIAL DECISIONS

- Must follow statutory procedures for all quasi-judicial development decisions, including variances, special use permits, certificates of appropriateness, and appeals of administrative determinations. (G.S. 160D-102(28).)
- Must hold an evidentiary hearing to gather competent material, and substantial evidence to establish the facts of the case; the evidentiary hearing **must** have testimony under oath; must establish written findings of fact and conclusions of law. (G.S. 160D-406.)
- Board chair **must** rule at the evidentiary hearing on objections to inclusion or exclusion of administrative material; such ruling **may** be appealed to the full board. (G.S. 160D-406(d).)
- Must allow parties with standing to participate fully in the evidentiary hearing, including presenting evidence, cross-examining witnesses, objecting to evidence, and making legal arguments; may allow non-parties to present competent material, and substantial evidence that is not repetitive. (G.S. 160D-406(d).)
- Be aware that the definition of *close family relationship* as used for conflicts of interest includes spouse, parent, child, brother, sister, grandparent, or grandchild (including step, half, and in-law relationships). (G.S. 160D-109(f).)
- Must obtain applicant's/landowner's written consent to conditions related to a special use permit to ensure enforceability. (G.S. 160D-1402(k); G.S. 160D-1403.2; S.L. 2019-111, Pt. I.)

ADMINISTRATIVE DECISIONS

- Must provide development approvals in writing; may provide in print or electronic form; if electronic form is used, then it must be protected from further editing. (G.S. 160D-403(a).)

- Must provide that applications for development approvals must be made by a person with a property interest in the property or a contract to purchase the property. (G.S. 160D-403(a).)
- Must provide that development approvals run with the land. (G.S. 160D-104.) For revocation of development approval, must follow the same process as was used for the approval. (G.S. 160D-403(f).)

DETERMINATIONS

- Must provide written notice of determination by personal delivery, electronic mail, or first-class mail to the property owner and party seeking determination, if different from the owner. (G.S. 160D-403(b).)

APPEALS OF ADMINISTRATIVE DETERMINATION

- Must set a thirty-day period to file an appeal of any administrative determination under a development regulation; must presume that if notice of determination is sent by mail, it is received on the third business day after it is sent. (G.S. 160D-405(d).)
- Must require the official who made the decision (or his or her successor if the official is no longer employed) to appear as a witness in the appeal. (G.S. 160D-406.)
- Must pause enforcement actions, including fines, during the appeal. (G.S. 160D-405.)

VESTED RIGHTS AND PERMIT CHOICE

Vested Rights

- Must recognize that building permits are valid for six months, as under prior law. (G.S. 160D-111)
- Must recognize the default rule that development approvals/permits are valid for twelve months, unless altered by statute or extended by local rule. (G.S. 160D-108(d).)
- Must identify site-specific vesting plans (formerly site-specific development plans) with vesting for two to five years, as under prior law, except for specified exceptions. (G.S. 160D-108.1)
- Must recognize multi-phase developments—long-term projects of at least 25 acres—with vesting up to seven years, except for specified exceptions (160D-08(d)(4); -108(f).) (The previously authorized phased-development plan is obsolete and should be deleted from ordinance.)

Permit Choice

- Must not make an applicant wait for final action on the proposed change before proceeding if the applicant elected determination under prior rules. (G.S. 143-755; G.S. 160D-108(b).)

APPEALS OF QUASI-JUDICIAL DECISIONS (certificates of appropriateness)

- **Must** update ordinance to address appeals of certificates of appropriateness for historic landmarks and historic districts; default rule is that such appeals go straight to court;

local government may opt for such appeals to go to the board of adjustment, as under prior statutes. (G.S. 160D-947.)

- **Must** provide that appeals of certificates of appropriateness must be filed within thirty days after the decision is effective or written notice is provided, the same as for appeals of other quasi-judicial decisions. (G.S. 160D-947; -1405.)

By unanimous vote, the Planning Board favorably recommended to City Council the 160D Zoning Ordinance and Subdivision Regulations amendments.

The enclosed Ordinance addresses the comprehensive 160D updates to the Zoning Ordinance and Subdivision Regulations. *(END OF MEMO)*

Mayor Donecker commented that all of this seemed to be moving in the direction of very legalistic training, to which Setliff agreed. He questioned whether an ordinary citizen would be able to do this themselves or whether they would have to get an attorney involved early on in the process? Setliff responded, "maybe," adding that the biggest change she sees is going to be with the Historic Preservation Commission because they are not used to doing their meetings as quasi-judicial. It will not change so much for citizens coming into the office but more for herself and the City Clerk in terms of advertisements and how we keep the records, etc.

Discussion ensued about setbacks. Setliff said if a setback is denied, there must be a written denial but appeals will go to the Board of Adjustment rather than the courts, which should speed up the process.

The Mayor then asked if she thought this would affect the definition of the ETJ (extra-territorial jurisdiction) area. She said she did not.

Councilmember Scoble said she understood it to mean that it would take a lot more of the decisions out of Council's hands because it is more stringent. Setliff said it was more procedural, stating that decisions will still be made by this board, but procedurally how these matters get to Council will change. The changes are more on staff than the Council itself, she said. It will mean more paperwork for staff, she noted.

Mayor Donecker then opened the public hearing at 6:16 p.m. by asking if anyone wished to speak in favor or disfavor? No one came forward, and the public hearing was closed at 6:17 p.m.

Councilman Gorham made the motion to approve, which was seconded by Councilman Hairston and unanimously approved by Council in a 6-0 vote.

The following text amendment as approved follows:

**A COMPREHENSIVE AMENDMENT
OF CITY OF REIDSVILLE ZONING ORDINANCE
AND SUBDIVISION REGULATIONS TO COMPLY WITH N.C.G.S. 160D**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the Zoning Ordinance and Subdivision Regulations of the City of Reidsville be amended to comply with North Carolina General Statute 160D.

This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2021 by the City Council of the City of Reidsville, North Carolina.

/s/ _____
JOHN M. "JAY" DONECKER, MAYOR, REIDSVILLE, N.C.

/s/ _____
Angela G. Stadler, City Clerk

CONSIDERATION OF A PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2021-2022 FOR THE ABC BOARD.

ABC Board Member Kelly Almond and ABC Store General Manager Jodi Langel were on hand for the public hearing. Mr. Almond noted that procedurally, the ABC Board must have a public hearing on its budget, just like the City. Previously the public hearing was held at the ABC Store but in the last 4-5 years, the public hearing was held at the City Council meeting to save the advertisement cost, he explained.

Mr. Almond then briefly reviewed the proposed ABC Board operating budget for the upcoming fiscal year. He noted the budget is very simple and stated that the numbers speak for themselves. He said there were not many changes but gave a few of the highlights. He noted a \$540,000 increase in sales, which may have been due to COVID-19 and people staying home more, but it was expected that those numbers will go back down to something a little more reasonable. He stressed that this was an increase in sales and not in profits; however, it would help out with the new store. He noted that the new second ABC Store broke ground a couple of weeks ago, and it is felt it is at a great location. He said this budget does not take the second store into consideration very much, adding that it is hoped the store will be open by the end of this calendar year or the first of next year. He said that this budget maintains the same number of employees and same operations. He said a main highlight for him is the \$115,000 that goes into the City's coffers, \$85,000 of which goes to the General Fund and \$25,000 to the Police Department per the law enforcement contract, plus a \$5,200.00 contribution to the Police Department for education. Other Rockingham County organizations benefit from the ABC Store as well, he

stated. Mr. Almond noted that procedurally, the City Council does not have to approve this budget but rather the budget is approved by the local ABC Board and state agencies. He indicated he or Ms. Langel would be happy to answer any questions.

In response to a question from Councilmember Scoble about how distributions are made to County and City organizations and whether those organizations are able to decide how to spend those monies, Ms. Langel said only the amount to the Police Department is stipulated, and the Police Department is required to do education although they are allowed to save the monies for a bigger project, she said.

Councilman Festerman asked via phone about the approximate \$272,000 listed as debt and the loan mentioned, whether that is an additional loan? Ms. Langel noted that the \$272,000 was for pre-construction that was rolled over into the \$1.3 million construction loan in November of 2020. The ABC Board is approved for more, it was noted. The Mayor noted that the \$272,000 is the only debt. Councilman Festerman thanked them for the clarification.

Councilwoman Walker thanked Board Chairman Clark Turner and members Kelly Almond and Catherine Wilson for the energy they have brought to the board, and said they are on the right track. Mr. Almond replied, it is a good board and said he appreciated the Council's confidence in appointing him.

Upon a question from the Mayor, there was a brief discussion about the minimum and maximum associated with working capital. The Mayor asked if the \$561,000 should not be listed as the maximum? Ms. Langel said that was actual and by June 30, they should be under that maximum. The Mayor said, so you will be between the minimum and max, to which Ms. Langel agreed. It was also noted that the ABC Board's fiscal year is from July 1-June 30.

Mayor Donecker opened the public hearing at 6:26 p.m. With no one speaking for or against the ABC Board budget, the public hearing was closed at 6:27 p.m.

Before leaving the podium, Mr. Almond said he wanted to say how proud he is of his City, of the programs being done and the decisions being made by Council. He said it is a credit to them, and the harmony of the Council working together shows, he said. He said he had noticed it and thought others citizens had as well, telling Council "good job." The Mayor noted the City has a firm foundation.

CONSIDERATION OF A PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2021-2022 FOR THE CITY OF REIDSVILLE.

In making the staff report, Interim City Manager Chris Phillips noted he had already presented the proposed 2021-2022 Fiscal Year budget to Council, and on May 25, 2021, a budget work session was held, which went a little deeper into the budget, both on a departmental level and included the forecasting of revenues for the next fiscal year. The proposed budget has a net increase of \$894,500 from the current year's budget, which is a 2.96% increase. More than half of that is personnel-related, he pointed out. As Council might remember, we had increases in retirement, health insurance, implementation of the Police Pay Plan Study, and a \$500 per employee COLA (Cost-of-Living Adjustment) and other related benefits as well, he stated.

Phillips noted that we were unable to do all of the capital requested, but departments did a good job with capital requests. With some surplus from the current year, he said he feels confident we will be able to fill all the capital needs for next year. He said he also feels confident in the revenue projections, that they are reasonable and obtainable, and the dollars will be there to cover expenses. This budget, he explained, does not propose a tax increase or utility rate increase or use of Fund Balance. The only fee increase is an 8% increase on the sanitation side related to a \$1 per ton increase in the landfill, which was approved by the County Commissioners last night, Phillips said.

Phillips thanked staff for helping put this budget together, noting it was a "Team Reidsville" approach to presenting the proposed budget, and he is proud of it. The budget has been available in the City Clerk's Office and at the Reidsville Library for the public to look at since our last meeting, he noted. Once Council has its public hearing, the board will need to approve the Budget Ordinance and Resolution of Understandings, which hits some highlights of the budget, he said.

There were no questions from Council, but Mayor Pro Tem Brown thanked Phillips for the job he had done.

Mayor Donecker opened the public hearing at 6:34 p.m. by asking if anyone wished to speak in favor or disfavor of the budget? No one came forward and the public hearing was closed at 6:35 p.m.

(End of Public Hearings)

2021-2022 PROPOSED BUDGET:
CONSIDERATION OF THE ADOPTION OF THE BUDGET ORDINANCE FOR
FISCAL YEAR 2021-2022 AND THE RESOLUTION OF UNDERSTANDINGS
ACCOMPANYING THE BUDGET ADOPTION.

With the public hearing completed, Council members turned to the budget-related documents for the 2021-2022 Proposed Budget. Interim City Manager Phillips indicated he had nothing to add.

Mayor Donecker asked if we had a motion to approve the Budget Ordinance for Fiscal Year 2021-2022 to which Councilman Gorham said "so moved", which was seconded by Councilwoman Walker and unanimously approved by Council in a 6-0 vote.

**AN ORDINANCE ESTABLISHING REVENUES
AND AUTHORIZING EXPENDITURES
FOR FISCAL YEAR 2021-2022
FOR THE CITY OF REIDSVILLE**

WHEREAS, the City Council of the City of Reidsville has prepared an operating budget for the City of Reidsville in compliance with Article 3, Chapter 159-7 of the General

Statutes of the State of North Carolina, otherwise titled the Local Government Budget and Fiscal Control Act; and

WHEREAS, after a public hearing on said budget at 6:00 p.m. on June 8, 2021, and after receiving public comment, it is now the desire of the Mayor and City Council to adopt said budget;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Reidsville that:

Section 1. The following revenues are hereby established for the operation of the City of Reidsville and its activities for Fiscal Year 2021-2022:

General Fund Revenues

Property Tax	\$8,828,100
MSD Property Tax	37,500
Sales Tax	3,969,950
Other Tax	125,000
Permits & Fees	126,500
Unrestricted Intergovernmental	1,725,850
Restricted Intergovernmental	632,400
Miscellaneous	51,500
Grants and Donations	60,000
Investment Earnings	50,000
Service Fees	529,000
Payment and Transfers	1,750,000
Proceeds of Debt	589,500
Fund Balance	<u>0</u>

Sub-total \$18,475,300

Recreation Fund Revenues

Service Fees	\$265,100
Grants and Donations	35,000
Rent (Utility Reimbursements)	73,000
Payments and Transfers	<u>1,356,800</u>

Sub-total \$1,729,900

Reidsville Downtown Corporation Revenues

Fundraisers/Rent	<u>\$20,000</u>
------------------	-----------------

Sub-total	\$20,000
-----------	----------

Combine Enterprise Fund

Service Fees - Water	\$4,069,000
Service Fees - Sewer	5,232,450
Investment Earnings	50,000
Payment and Transfers	<u>328,700</u>

Sub-total	\$9,680,150
-----------	-------------

Police Separation Trust Fund

Payment and Transfers	\$171,200
Fund Balance	<u>12,300</u>

Sub-total	\$183,500
-----------	-----------

Internal Service (Garage) Fund Revenues

Service Fees (Internal)	<u>\$575,400</u>
-------------------------	------------------

Sub-total	\$575,400
-----------	-----------

Insurance Reserve Fund

Service Fees (Internal)	<u>\$452,200</u>
-------------------------	------------------

Sub-total	\$452,200
-----------	-----------

Less Interfund Transfers	<u>(\$4,634,300)</u>
--------------------------	----------------------

Total	<u>\$26,482,150</u>
-------	---------------------

Section 2. The following expenditure totals are hereby authorized for the City of Reidsville and its activities for Fiscal Year 2021-2022:

General Fund Expenses

Governing Board	\$217,350
Administration	416,450
Personnel	326,500
Public Works Administration	275,650

Community Appearance	14,600
Finance	863,100
Information Technology	628,450
Public Buildings & Grounds	264,900
Police Department:	
Police Administration	1,227,800
Police Detective Division	865,600
Police Patrol Division	2,505,400
Police Community Policing Division	<u>572,750</u>
Combined Police Department	5,171,550
Fire	2,336,600
Code Enforcement	374,950
Street	2,540,550
Solid Waste Management	1,881,400
Cemetery	108,450
Planning	383,000
Economic Development	446,950
Community Affairs	1,465,500
Marketing	218,650
Main Street	144,000
Penn House	106,100
Engineering Services	<u>240,600</u>
Sub-total	\$18,475,300

Recreation Fund Expenses

Administration	\$255,000
Facilities	337,850
Teen Center	75,350
Athletics & Other Programs	300,150
Senior Citizens' Center	419,600
Lake Reidsville	329,400
Lake Hunt	<u>12,550</u>
Sub-total	\$1,729,900

Reidsville Downtown Corporation Fund Expenses \$20,000

Combined Enterprise Fund

Water Administration	\$1,118,000
Meter Reading	212,050
Water Plant	1,905,800
Water Distribution System	1,010,900
Park Ranger	<u>78,200</u>

Sewer Administration	1,000,700
Waste Water Treatment Plant	2,640,150
Sewer Collection System	784,550
Plants Maintenance	<u>929,800</u>

Sub-total \$9,680,150

Police Separation Trust Fund \$183,500

Internal Service (Garage) Fund \$575,400

Insurance Reserve Fund \$452,200

Less Interfund Transfers (\$4,634,300)

Total \$26,482,150

Section 3. There is hereby levied a tax at the rate of \$.739 per one hundred dollar (\$100) valuation of property as listed as of January 1, 2021 for the purpose of raising the revenue listed as “Property Tax” in the General Fund revenues of this ordinance. This rate is based on an estimated total valuation of property for the purpose of taxation of \$1,205,450 and an estimated collection rate of 98.23%.

Section 4. There is hereby levied a special tax on the property in the downtown tax district of \$.25 per one hundred dollar (\$100) valuation for the purposes of revenue listed as “MSD Property Taxes” in the General Fund revenues of this ordinance.

Section 5. The water rates charged are unchanged from the current fiscal year.

Section 6. The sewer rates charged are unchanged from the current fiscal year.

Section 7. Rockingham County has informed us that there is a planned \$1/ton increase in tipping free in the upcoming fiscal year. A 8% increase in sanitation fees charged by the City has been included in the budget due to this increase and increased collections. The City’s fee schedule will be adjusted to reflect this increase.

Section 8. The City Manager, as chief administrative officer and as budget officer, shall be authorized to carry out the activities as approved in this adopted annual budget in accordance with all applicable state and local laws, ordinances and regulations.

Adopted this the 8th day of June, 2021.

/s/ _____
John M. “Jay” Donecker
Mayor

ATTEST:

/s/

Angela G. Stadler, CMC/NCCMC
City Clerk

The Mayor then asked for a motion to approve the Resolution of Understandings, to which Councilman Gorham said “so moved,” which was seconded by Councilman Hairston and unanimously approved by Council in a 6-0 vote.

The Resolution as approved follows:

RESOLUTION OF UNDERSTANDINGS ACCOMPANYING THE BUDGET ADOPTION FOR FISCAL YEAR 2021-2022

WHEREAS, the City Council of the City of Reidsville has adopted an annual operating budget for Fiscal Year 2021-2022, which raises revenues and authorizes expenditures for the operation of the City; and,

WHEREAS, during deliberations on said budget, certain understandings were reached concerning the operation of the City, and it is the intention of the Mayor and City Council to outline those understandings;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Reidsville that the following understandings are hereby defined:

Unfunded Needs – It is recognized that this budget, while responsible and appropriate, may not be adequate to fund all the needs of the fiscal year. Several variables could result in the need to request the use of fund balance during the year. Any large, unexpected maintenance and repair issues would likewise cause the need to use fund balance or reserves in the utility funds.

COVID-19 Pandemic Economic Impact – The budget was completed based on calculations of revenues that could be greatly impacted by the COVID-19 Pandemic. As such, the proposed budget may have to be amended throughout the fiscal year.

City Employment – City employment is established at a level of 194 full-time positions.

Employee Benefits – Benefits currently existing for full-time employees and retirees will remain unchanged. Group health and dental insurance have been secured through the Municipal Insurance Trust administered by the NC League of Municipalities. Premiums will increase by 3% for both employees/retirees and dependents. Annual wellness visits

and age-related screenings are required by primary insured and covered spouses participating in the fund or a 10% penalty will be assessed.

Wellness Program – The City Council has agreed to continue providing a wellness program for City employees, retirees and covered dependents. Participation in the Wellness Plan allows participants to lower their deductible by \$250 a year.

Cost-of-Living Adjustment – The City's budget for 2021-2022 will provide a \$500 per employee increase in full-time employee salaries. Performance appraisals will continue without being tied to performance pay. In addition, salary increases resulting from a promotion and those resulting by the accomplishment of steps in the career ladder will be honored.

Pay and Classification Study – The pay plan study for the Police Department will be implemented in the 2021-2022 fiscal year. The second year of the study will be completed to assess the pay of Public Works employees.

Fee Schedule – There are changes to landfill fees as noted on the fee schedule presented with the budget.

Debt Service/Lease Purchase – There is a debt issuance for Street and Sanitation vehicles totaling \$589,500 included in the 2021-2022 fiscal year budget.

This the 8th day of June, 2021.

/s/ _____
John M. "Jay" Donecker, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC, City Clerk

Mayor Donecker stated that this budget process, his 16th one, has been the most fluid and the most easy to understand. He said he felt Council spent enough time on those areas that Council needed to have a good understanding for the decisions they needed to make and were given just the right amount of information about issues that are important for the City but don't necessarily need a decision from Council. He said he wanted to thank Phillips particularly, in leading everyone through the process, including coaching the departments and keeping Council satisfied while being transparent. Phillips thanked Council and reiterated that he felt this was a good budget for the new City Manager to enforce.

BUDGETARY ITEMS:
CONSIDERATION OF BUDGET ORDINANCE AMENDMENT #10 FOR
YEAR-END ADJUSTMENTS.

In making the staff report, Interim City Manager Chris Phillips reviewed his June 1, 2021 memo which follows:

MEMORANDUM – YEAR END BUDGET ADJUSTMENTS

To: Mayor Donecker and the Reidsville City Council

From: Chris Phillips, Interim City Manager

Date: June 1, 2021

Near the end of each fiscal year, a clean-up amendment is prepared to pick up smaller budgetary items that have occurred during the year. These items are collected for one adjustment rather than going to City Council time and again for smaller amounts. While some the items seem insignificant, the related departments depend on being able to use the funds for the purpose given. In addition, some budgeted line items may have exceeded budget, and those funds are being utilized for current needs.

This year the following amounts have been collected and need to be recognized. The corresponding expense accounts are also shown for each item.

Department	Source/Grantor	Amount	Revenue Acct.		Expenditures
Gov Board	Sale of Property	\$ 182,000	10-3835-8201	\$ 182,000	10-4110-2609 Special Projects
Public Works	Misc Recycling	\$ 3,200	10-3412-0000	\$ 3,200	10-4123-2600 Supplies
Police	Federal Seizure Funds	\$ 2,100	10-3413-1000	\$ 2,100	10-4310-2606 Supplies
Police	State Substance Tax	\$ 20,650	10-3413-2000	\$ 20,650	10-4310-2606 Supplies
Police	Contributions (Calendars)	\$ 2,500	10-3411-0000	\$ 2,500	10-4314-2600 COP Supplies
Police	SUGA Grant	\$ 15,000	10-3431-9003	\$ 15,000	10-4310-3110 Training
Police	ABC - Education	\$ 7,800	10-3837-2000	\$ 7,800	10-4310-2607 ABC Supplies
Police	Fed Overtime Grant	\$ 15,000	10-3431-8000	\$ 15,000	10-4311-1202 Det. OT
Police	NC Crime Commission	\$ 24,402	10-3431-9002	\$ 24,402	10-4310-5800 Grant - 2 K-9s
Police	NC Crime Commission	\$ 32,637	10-3431-9002	\$ 32,637	10-4310-4400 Grant - RHS Cameras
Police	Insurance Proceeds (car)	\$ 18,025	10-3835-8200	\$ 18,025	10-4312-5500 For Replacement Car
Fire	Recycling Revenue	\$ 900	10-3434-2000	\$ 900	10-4340-2605 Supplies
Fire	Donation (Air Products)	\$ 3,500	10-3434-4000	\$ 3,500	10-4340-5500 Capital Equip
Eco Dev	CDBG Grant	\$ 250,000	10-3441-0001	\$ 250,000	10-4920-4427 Lucky City Brewing
Marketing	Farmers Market	\$ 5,000	10-3834-8525	\$ 5,000	10-4940-3501 Farmers Market
Penn House	NC Community Found.	\$ 1,670	10-3834-7100	\$ 1,670	10-6140-3510 M&R
Lake Rville	Duck Blinds	\$ 1,080	11-3613-6600	\$ 1,080	11-6130-3530 Duck Blind Imps
RCARE	PTRC Grant	\$ 3,600	11-3612-0000	\$ 3,600	11-6124-1260 PT Employees
RCARE	CARES Grant	\$ 12,250	11-3612-3000	\$ 12,250	11-6124-2611 Supplies
RDC	Block Mural Donations	\$ 19,670	15-3493-7000	\$ 19,670	15-4930-5501 Block Mural
Water Fund	Meter Replacements	\$ 35,000	61-3712-1000	\$ 35,000	61-7114-3540 Large Meters
Total New Revenues		<u>\$ 473,984</u>		<u>\$ 473,984</u>	Total New Expenditures

None of the items above require the use of fund balance.

In addition to the items above, there is a need to use \$50,000 in fund balance for additional chipping of ice storm debris in the Solid Waste Department. There are no surplus funds in that department available to reallocate for this purpose.

Thank you for your attention to these items. Recognizing these revenues and allocating the funds to be spent will not require any use of unappropriated fund balance. City Council approval of the attached Budget Ordinance Amendment will complete the work needed for this process. *(END OF MEMO)*

Stressing that this is done at the end of each fiscal year, Phillips explained that little pieces of revenue come in throughout the year and are held until the year's end to present to Council. While some are small, our departments count on those dollars. He pointed out specifically: \$182,000 from the sale of City-owned property with those monies going towards the splash

pad; \$250,000 for the Lucky City Brewery project since CDBG grant monies flow through the City, noting this is done as a reimbursement.

Phillips explained that approximately \$473,000 came in that we didn't know about when the budget was being prepared. He noted that these revenues are used to offset expenses with no Fund Balance used. However, there is one item, \$50,000 for additional chipping of brush following the ice storm, that we are going to use Fund Balance to offset because the Sanitation Department budget is one of the tightest. He noted all of this is part of Budget Ordinance Amendment No. 10.

Councilmember Scoble asked since we can't give away the mulch, what happens to it? Phillips said the company that chips the debris hauls it away. She asked if we get credit for it? He replied that he didn't know if the company can sell it or not, but we are not allowed to because of permit restrictions.

Mayor Pro Tem Brown made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 6-0 vote, to approve the Budget Ordinance Amendment by saying "so moved".

Budget Ordinance Amendment No. 10 as approved follows:

BUDGET ORDINANCE AMENDMENT NO. 10

WHEREAS, the Mayor and City Council of the City of Reidsville adopted a budget ordinance on June 9, 2020 which established revenues and authorized expenditures for fiscal year 2020-2021; and

WHEREAS, since the time of the adoption of said ordinance, it has become necessary to make certain changes in the City's budget to recognize revenue items received during the year and appropriate related expenditures and also to appropriate fund balance for ice-storm related debris chipping;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Reidsville that the budget ordinance as adopted on June 9, 2020 is hereby amended as follows;

Section 1. That revenue account number 10-3835-8201, Sale of Land, be increased by \$182,000.00; that revenue account number 10-3412-0000, Recycling, be increased by \$3,200.00; that revenue account number 10-3413-1000, Federal Seizure Funds, be increased by \$2,100.00; that revenue account number 10-3413-2000, Unauthorized Substance Tax, be increased by \$20,650.00; that revenue account number 10-3411-0000, RPD Contributions, be increased by \$2,500.00; that revenue account number 10-3431-9003, RPD Grant, be increased by \$15,000.00; that revenue account number 10-3837-2000, ABC Educational Funds, be increased by \$7,800.00; that revenue account number 10-3431-8000, DOJ OT Grant, be increased by \$15,000.00; that revenue account number 10-3431-9002, NC Crime Commission Grant, be increased by \$24,402.00; that revenue account number 10-3431-9002, NC Crime Commission Grant, be increased by

\$32,637.00; that revenue account number 10-3835-8200, Sale of Assets, be increased by \$18,025.00; that revenue account number 10-3434-2000, Fire Can Recycling, be increased by \$900.00; that revenue account number 10-3434-4000, Fire Donations, be increased by \$3,500.00; that revenue account number 10-3441-0001, CDBG Grant – Luck City Brewery, be increased by \$250,000.00; that revenue account number 10-3834-8525, Market Square/Farmers Market, be increased by \$5,000.00; that revenue account number 10-3834-7100, Penn House, be increased by \$1,670.00; that revenue account number 11-3613-6600, Duck Blinds, be increased by \$1,080.00; that revenue account number 11-3612-0000, RCARE Grant, be increased by \$3,600.00; that revenue account number 11-3612-3000, RCARE CARES Grant, be increased by \$12,250.00; that revenue account number 15-3493-7000, Block Mural Fundraising, be increased by \$19,670.00; that revenue account number 61-3712-1000, Water Taps, be increased by \$35,000.00; that revenue account number 10-3991-0000, Appropriated General Fund Balance, be increased by \$50,000.00;

Section 2. That expense account number 10-4110-2609, Gov Board Special Projects, be increased by \$182,000.00; that expense account number 10-4123-2600, PW Supplies, be increased by \$3,200.00; that expense account number 10-4310-2606, PD Admin Supplies, be increased by \$2,100.00; that expense account number 10-4310-2606, PD Admin Supplies, be increased by \$20,650.00; that expense account number 10-4314-2600, COP Supplies, be increased by \$2,500.00; that expense account number 10-4310-3110, PD Training, be increased by \$15,000.00; that expense account number 10-4310-2607, ABC Supplies, be increased by \$7,800.00; that expense account number 10-431-1202, PD Det Overtime, be increased by \$15,000.00; that expense account number 10-4310-5800, PD Capital Equip, be increased by \$24,402.00; that expense account number 10-4310-4400, PD Contracted Services, be increased by \$32,637.00; that expense account number 10-4312-5500, PD Capital Equipment, be increased by \$18,025.00; that expense account number 10-4340-2605, RFD Supplies, be increased by \$900.00; that expense account number 10-4340-5500, RFD Capital Equip, be increased by \$3,500.00; that expense account number 10-4920-4427, Lucky City Brewing (Grant Flow-through), be increased by \$250,000.00; that expense account number 10-4940-3501, Farmer's Market, be increased by \$5,000.00; that expense account number 10-6140-3510, Penn House M&R, be increased by \$1,670.00; that expense account number 11-6130-3530, Duck Blinds, be increased by \$1,080.00; that expense account number 11-6124-1260, RCARE PT Salaries, be increased by \$3,600.00; that expense account number 11-6124-2611, RCARE Supplies, be increased by \$12,250.00; that expense account number 15-4930-5501, Block Mural, be increased by \$19,670.00; that expense account number 61-7114-3540, Purchase of Large Meters, be increased by \$35,000.00; that expense account number 10-4710-3990, Contracted Services - Chipping, be increased by \$50,000.00;

This the 8th day of June, 2021.

/s/ _____
John M. "Jay" Donecker
Mayor

ATTEST:

June 8, 2021

Page 21

/s/

Angela G. Stadler, CMC/NCCMC
City Clerk

CONSIDERATION OF EMPLOYEE VACCINATION INCENTIVE.

In making the staff report, Interim City Manager Chris Phillips reviewed his COVID-19 Vaccination Incentive 2020-2021 Surplus” memo, which follows:

COVID-19 VACCINATION INCENTIVE 2020-2021 SURPLUS

To: The Honorable Mayor Donecker and the Reidsville City Council

From: Chris Phillips, Interim City Manager

Date: June 1, 2021

At the May 25, 2021 budget work session, a discussion of current year surplus included vaccination incentives. The City Council reiterated how important it is for everyone possible to get vaccinations. As a step toward encouraging City of Reidsville employees to be vaccinated, an increase in the \$100 incentive being offered was suggested. An additional \$500 incentive was discussed. Human Resources Director Leigh Anne Bassinger has looked into this level of incentive in light of recent EEOC released technical assistance. Her memo is attached affirming the ability to offer an incentive at this level.

Every City of Reidsville employee has some level of interaction with the public. Being vaccinated will allow employees to remain safer as the COVID-19 pandemic continues. Having a larger percentage of employees vaccinated shows also that City services are open for business. The additional monetary incentive should help increase the percentage of employees being vaccinated. At this point, known vaccination percentages for employees are lingering around 45%, which is only slightly better than the rates for Rockingham County as a whole.

At this time, a formal recommendation to use 2020-2021 surplus budget dollars for a \$500 per full-time employee vaccination incentive is being sought from City Council. This incentive will be in place until to August 30, 2021. Some of the funds will be brought forward to the 2021-2022 fiscal year to allow time for employees to receive the vaccination. *(END OF MEMO)*

As Phillips noted the discussion held at the May 25th budget work session about the availability of current year surplus funds, due to conservative spending and other revenues coming in, he said a \$500 per employee vaccination incentive had been discussed. Human Resources Director Leigh Anne Bassinger researched the topic, he stated. The EEOC had sent out some technical assistance information just two days after we met, he said, and among that information was vaccination incentives. He referenced her memo, which is in the packets and follows:

Memorandum

June 8, 2021

Page 22

To: Chris Phillips, Interim City Manager
From: Leigh Anne Bassinger, Director of Human Resources
Date: June 1, 2021
Re: COVID-19 Vaccine Incentive

The City of Reidsville may offer a vaccine incentive to those employees who have voluntarily received the COVID-19 vaccine from a third-party provider, in my professional opinion. I would recommend an additional one-time vaccine incentive bonus of \$500 be made available to all full-time employees who voluntarily receive their COVID-19 vaccine, and who submits evidence of vaccination between now and August 30, 2021. This would be in addition to the previous vaccine incentive bonus of \$100 which has already been paid.

On May 28, 2021 the US Equal Employment Opportunity Commission (EEOC) issued technical assistance and answers on COVID-19, the ADA and other EEO laws. Included in these guidelines was guidance related to employer incentives for voluntary COVID-19 vaccinations. According to the EEOC, an employer may request documentation showing an employee has received the COVID-19 vaccine because vaccination is not a disability-related inquiry. Furthermore, according to the EEOC, an employer may offer an incentive to employees to voluntarily provide confirmation they have received a COVID-19 vaccine.

The technical assistance goes on to indicate that this incentive (or penalty) should not be so substantial as to be coercive. The exact wording used by the EEOC is that "a very large incentive could make employees feel pressured to disclose protected medical information" as part of the pre-vaccine screening questions. The guidelines further explain that this incentive limitation does not apply if an employer offers an incentive to employees to voluntarily provide documentation of having received the vaccine on their own "from a third-party provider." Because the employee is receiving the vaccine from someone other than the employer, the protected medical information received in the screening process is never shared with the employer.

I continue to believe our employees are our single most valuable asset. Because our employees each have the potential and the opportunity to interact directly with the general public, vaccination against COVID-19 remains a high priority for the entire organization. Offering this incentive bonus is compliant with the guidelines from the EEOC and clearly demonstrates our desire to protect our most valuable resource. *(END OF MEMO)*

Phillips stated that it was determined the City did have the ability to offer the incentive at this level. He noted that every City employee interacts with the public on some level, some more than others. He said we want to keep our employees safe, and we want to keep the public safe, and we want the public to know we are open for business. The way to do that is to have our employees vaccinated, he said, so this incentive encourages more employees to be vaccinated. At last count, Phillips said we had 89 employees vaccinated out of roughly 185 currently on payroll. We are not quite at 50% but we are a little better than the County average, he said. We are reflective of the County in that we have some folks, for various reasons, who have decided not to get the vaccination, but this incentive might help them make that decision, Phillips stated.

The Interim City Manager said he would like for Council to consider using the 2020-2021 surplus dollars to give a \$500 per full-time employee vaccination incentive and to run the program through August 30, 2021.

Mayor Donecker asked how the program would actually be rolled out to the employees since he thought we couldn't ask them if they have been vaccinated? Human Resources Director Bassinger said as an employer, we can ask but the employee doesn't have to answer. Vaccination status is not considered a HIPPA-protected information. The employee can voluntarily disclose, she said, which was done for the \$100 incentive. The Mayor stated, so the employee can show their vaccination card to get the \$500 and a pin. Councilmember Scoble said employees must have the second shot by August 30th? Bassinger replied in the affirmative. The Mayor noted it's not a race but there is the need to prepare when people go back indoors and not have a surge in the fall. The Mayor told Council they could show their vaccination card to Angela or Cindy Farris to get the lapel pin. He talked of how Council and others, by wearing their pins, can serve as an example and show everyone that they are healthy and doing fine. In time, we can get closer to the 70% mark of those vaccinated, he said.

Councilwoman Walker made the motion "so moved", seconded by Councilman Hairston and unanimously approved by Council in a 6-0 vote, to approve the vaccination incentive.

ORDINANCE AMENDMENTS:

CONSIDERATION OF A RESOLUTION AMENDING CHAPTER 4, BUILDING, CONSTRUCTION AND RELATED ACTIVITIES, ARTICLE II, HOUSING CODE, OF THE CITY'S CODE OF ORDINANCES RELATED TO THE COMPLIANCE WITH NCGS 160D.

In making the staff report, Community Development Manager Donna Setliff reviewed her May 26, 2021 memo, which follows:

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager
DATE: May 26, 2021
RE: Minimum Housing Code - NCSG 160D Updates

As you are aware NCGS Chapter 160D consolidates NCGS 160A and 153A enabling legislation for planning regulations. There are references to NCGS 160A within the Code of Ordinances, Chapter 4, Article II, Housing Code which needs to be amended referencing Chapter 160D. This is required to curtail any legal issues by not referencing the correct statute. Additionally, this Ordinance amendment corrects:

- The Community Development Department name and position titles.
- Clarifies that the Board of Adjustment appeal hearings will be quasi-judicial.
- Corrects the Board of Adjustment membership vote necessary to reserve or modify the order of the director.

For City Council consideration, the enclosed Ordinance Amendment aligns our Ordinance with the new State legislation. *(END OF MEMO)*

Setliff reported that the consolidation done as part of NCGS 160D, some of that can be found in our Housing Code. Basically, the numbers were changed out (160A to 160D), and the titles and departments/positions updated, those that had changed over the years, she noted. As a part of the Code of Ordinances, this did not require a public hearing so this was done separately, she explained.

The working copy of the Resolution follows:

**AMENDING THE CITY OF REIDSVILLE CODE OF ORDINANCES
AN ORDINANCE AMENDING CHAPTER 4,
BUILDING, CONSTRUCTION AND RELATED ACTIVITIES
ARTICLE II, HOUSING CODE**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the City of Reidsville Code of Ordinances Chapter 4, Article II, Sections 4-20; 4-23; 4-28; 4-29; and 4-31 is rewritten to include the following amendments:

ARTICLE II. - HOUSING CODE

Sec. 4-20. - Findings; purpose; authority.

- (a) *Findings.* Pursuant to G.S. 160D - ~~1201A-441~~, it is hereby found and declared that there exists in the city and its area of extraterritorial jurisdiction dwellings which are unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents and other calamities, lack of ventilation, light and sanitary facilities, and due to other conditions rendering such dwellings unsafe and unsanitary, and dangerous and detrimental to the health, safety and morals, and otherwise inimical to the welfare of the residents of the city and its extraterritorial jurisdiction.
- (b) *Purpose.* In order to protect the health, safety and welfare of the residents of the city and its area of extraterritorial jurisdiction as authorized by ~~Part 6 of Article 19, Chapter 160A~~ G.S. 160D – 202 of the General Statutes of North Carolina, it is the purpose of this article to establish minimum

standards of fitness for the initial and continued occupancy of all buildings used for human habitation, as expressly authorized by G.S. 160A-444D-1205.

- (c) *Authority.* In addition, it is hereby found and declared, under the authority of G.S. 160A-174, that there exists in the city dwellings which, although not meeting the classification as unfit for human habitation, fail to fully comply with all the minimum standards for housing fitness as established herein and therefore have present one or more conditions which are inimical to the public health, safety, and general welfare. Such conditions, if not corrected can lead to deterioration and dilapidation of dwellings which render them unfit for human habitation.

Sec. 4-23. - ~~Director of planning and code enforcement~~ Community Development Manager designated.

For the purposes of administering and enforcing the provisions of this article, the ~~director of planning and code enforcement~~ Community Development Manager (hereinafter referred to as "director") is hereby designated as the chief administrative and enforcement official. The director shall have such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of this article, including, without limiting the generality of the foregoing, in addition to others herein granted, the following powers:

- (1) *Investigations.* To investigate the dwelling and building conditions in the jurisdiction in order to determine which dwellings therein are unfit for human habitation and dangerous, being guided in such examination of dwellings and buildings by the requirements set forth in this article.
- (2) *Oaths, witnesses, etc.* To administer oaths and affirmations and to examine witnesses and receive evidence.
- (3) *Right of entry.* To enter upon and within premises and dwellings for the purpose of making examinations and investigations; provided, that such entries shall be made in such a manner as to cause the least possible inconvenience to the persons in possession.
- (4) *Warrants, citations, etc.* To swear criminal warrants, issue civil citations and to take such other actions as may be necessary to carry out the enforcement procedures of this article.
- (5) *Delegation of functions, etc.* To delegate any of his functions and powers under this article to such officer and agents as he may designate.

Sec. 4-28. - Procedure after hearing; order.

- (a) If, after notice and hearing, the director determines that the dwelling under consideration is unfit for human habitation, in accordance with the standards set forth above, he shall state in writing his findings of fact in support of that determination and shall issue and cause to be served upon the owner thereof an order:
- (1) If the repair, alteration, or improvement of the dwelling can be made at a cost of less than fifty (50) percent of the value of the dwelling, requiring the owner, within the time specified, to repair, alter or improve the dwelling in order to render it fit for human habitation or to vacate and close the dwelling as a human habitation; or

- (2) If the repair, alteration, or improvement of the dwelling cannot be made at a cost of less than fifty (50) percent of the value of the dwelling, requiring the owner, within the time specified in the order, to remove or demolish such dwelling. However, notwithstanding any other provision of law, if the dwelling is located in a historic district of the city and the historic district commission determines, after a public hearing as provided by ordinance, that the dwelling is of particular significance or value toward maintaining the character of the district, and the dwelling has not been condemned as unsafe, the order may require that the dwelling be vacated and closed consistent with G.S. 160D - 949A - 400.14(a).
- (b) If, after notice and hearing the director determines that the dwelling under consideration is not unfit for human habitation but is not in full compliance with one or more standards of dwelling fitness as set forth above, he may proceed with the enforcement procedures of section 1-8 of this Code, civil or criminal or both.
- (c) Whenever a determination is made pursuant to paragraphs (1) or (2) of this section that a dwelling must be vacated and closed, or removed or demolished, under the provisions of this section, notice of the order shall be given by first-class mail to any organization involved in providing or restoring dwellings for affordable housing that has filed a written request for such notices. A minimum period of forty-five (45) days from the mailing of such notice shall be given before removal or demolition by action of the director, to allow the opportunity for any organization to negotiate with the owner to make repairs, lease, or purchase the property for the purpose of providing affordable housing. The director shall certify the mailing of the notices, and the certification shall be conclusive in the absence of fraud. Only an organization that has filed a written request for such notices may raise the issue of failure to mail such notices, and the sole remedy shall be an order requiring the director to wait forty-five (45) days before causing removal or demolition.
- (d) Upon the issuance of a complaint and notice of hearing pursuant to this section, the director shall cause the filing of a notice of lis pendens, with a copy of the complaint and notice of hearing attached thereto, in the Office of the Clerk of Superior Court of Rockingham County, to be indexed and cross-indexed in accordance with the indexing procedures of the North Carolina General Statutes. The director shall cause a copy of the notice of lis pendens to be served upon the owners and parties in interest in the dwelling at the time of filing in accordance with G.S. 160A-445D - 1206, as applicable. Upon compliance with the requirements of any order issued based upon such complaint and hearing, the director shall direct the clerk of superior court to cancel the notice of lis pendens.

Sec. 4-29. - Failure to comply with order.

- (a) If the owner fails to comply with an order to repair, alter or improve or to vacate and close the dwelling, the director may:
- (1) Cause the dwelling to be repaired, altered, or improved or to be vacated and closed.
 - (2) Cause to be posted on the main entrance of any such dwelling, a placard containing the following words: "This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful." Occupation of a building so posted shall constitute a violation of this article.
- (b) If the owner fails to comply with an order to remove or demolish the dwelling, the director may:
- (1) Cause the dwelling to be vacated and removed or demolished.

- (2) Cause to be posted on the main entrance of any such dwelling, a placard containing the following words: "This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful." Occupation of a building so posted shall constitute a violation of this article.
- (c) The duties of the director set forth in subsections (a) and (b) shall not be exercised until the city council shall have adopted an ordinance of condemnation and pursuant to G.S. 160D - 1203. No such ordinance shall be adopted to require demolition of a dwelling until the owner has first been given a reasonable opportunity to bring it into conformity with the Housing Code. For the purposes of this subsection, a period of ninety (90) days following the date of the housing inspector's order shall constitute a reasonable opportunity. The ordinance adopted, pursuant to this subsection, shall be recorded in the office of the register of deeds in the county where the property or properties are located and shall be indexed in the name of the property owner in the grantor index.
- (1) If the city council shall have adopted an ordinance, or the director shall have issued an order, ordering a dwelling to be repaired or vacated and closed, as provided for in section 4-28(a)(1), and if the owner has vacated and closed such dwelling and kept such dwelling vacated and closed for a period of six (6) months pursuant to the ordinance or order, then if the governing body shall find that the owner has abandoned the intent and purpose to repair, alter or improve the dwelling in order to render it fit for human habitation and that the continuation of the dwelling in its vacated and closed status would be inimical to the health, safety, morals and welfare of the municipality in that the dwelling would continue to deteriorate, would create a fire and safety hazard, would be a threat to children and vagrants, would attract persons intent on criminal activities, would cause or contribute to blight and the deterioration of property values in the area, and would render unavailable property and a dwelling which might otherwise have been made available to ease the persistent shortage of decent and affordable housing in the city, then in such circumstances, the city council may, after the expiration of such six-month period, enact an ordinance and serve such ordinance on the owner, setting forth the following:
- a. If it determined that the repair of the dwelling to render it fit for human habitation can be made at a cost not exceeding fifty (50) percent of the then-current value of the dwelling, the ordinance shall require that the owner either repair or demolish and remove the dwelling within ninety (90) days; or
 - b. If it is determined that the repair of the dwelling to render it fit for human habitation cannot be made at a cost not exceeding fifty (50) percent of the then-current value of the dwelling, the ordinance shall require that the owner demolish and remove the dwelling within ninety (90) days.
- The ordinance from which this subsection is derived shall be recorded in the county office of the register of deeds and shall be indexed in the name of the property owner in the grantor index. If the owner fails to comply with this subsection, the director shall effectuate the purpose of the subsection.
- (2) Reserved.
- (d) The amount of the cost of repairs, alterations, or improvements, or vacating and closing, or removal or demolition by the director shall be a lien against the real property upon which the cost was incurred, which lien shall be filed, have the same priority, and be collected as the lien for

special assessment provided in Article 10 of Chapter 160A D of the General Statutes of North Carolina. If the dwelling is removed or demolished by the director, he shall sell the materials of the dwelling, and any personal property, fixtures or appurtenances found in or attached to the dwelling, and shall credit the proceeds of the sale against the cost of the removal or demolition and any balance remaining shall be deposited in the Superior Court by the director, shall be secured in a manner directed by the court, and shall be disbursed by the court to the persons found to be entitled thereto by final order of the decree of the court.

- (e) If any occupant fails to comply with an order to vacate a dwelling, the director may file a civil action in the name of the city to remove such occupant. The action to vacate the dwelling shall be in the nature of summary ejectment and shall be commenced by filing a complaint naming as parties-defendant any persons occupying such dwelling. The clerk of Superior Court shall issue a summons requiring the defendant to appear before a magistrate at a certain time, date, and place not to exceed ten (10) days from the issuance of the summons to answer the complaint. The summons and complaint shall be served as provided in G.S. 42-29. The summons shall be returned according to its tenor, and if on its return it appears to have been duly served, and if at the hearing the director produces a certified copy of an ordinance adopted by the city council pursuant to subsection (c) authorizing the director to proceed to vacate the occupied dwelling, the magistrate shall enter judgement ordering that the premises be vacated and that all persons be removed. The judgement ordering that the dwelling be vacated shall be enforced in the same manner as the judgement for summary ejectment entered under G.S. 42-30. An appeal from any judgement entered hereunder by the magistrate may be taken as provided in G.S. 7A-228 and the execution of such judgement may be stayed as provided in G.S. 7A-227.
- (f) An action to remove an occupant of a dwelling who is a tenant of the owner may not be in the nature of a summary ejectment proceeding pursuant to this paragraph unless such occupant was served with notice at least thirty (30) days before the filing of the summary ejectment proceeding that the city council has ordered the director to proceed to exercise his duties under subsections (a), (b) and (c) of this section to vacate and close or remove and demolish the dwelling.

Sec. 4-31. - Appeals.

- (a) The board of adjustment is hereby appointed as the housing appeals board to which appeals from any decision or order of the director may be taken. Except where this article provides for different rules or procedures, the board of adjustment acting as the housing appeals board shall follow its rules of procedure to be conducted in a quasi-judicial hearing, which may be amended to provide specifically for this function.
- (b) An appeal from any decision or order of the director may be taken by any person aggrieved thereby or by any officer, board, or commission of the city. Any appeal from the director shall be taken within ten (10) days from the rendering of the decision or service of the order by filing with the director and with the board a notice of appeal which shall specify the grounds upon which the appeal is based. Upon the filing of any notice of appeal, the director shall forthwith transmit to the board all the papers constituting the record upon which the decision appealed from was made. When an appeal is from a decision of the director refusing to allow the person aggrieved thereby to do any such act, his decision shall remain in force until modified or reversed. When any appeal is from a decision of the director requiring the person aggrieved to do any act, the appeal shall have the effect of suspending the requirement until the hearing by the board, unless the director certifies to the board, after the notice of appeal is filed with him, that because of facts stated in the

certificate (a copy of which shall be furnished the appellant), a suspension of his requirement would cause imminent peril to life or property. In that case the requirement shall not be suspended except by a restraining order, which may be granted for due cause shown upon not less than one (1) day's written notice to the director, by the board, or by a court of record upon petition made pursuant to subsection (e) of this section.

- (c) The board of adjustment shall fix a reasonable time for hearing appeals, shall give due notice to the parties, and shall render its decision within a reasonable time. Any party may appear in person or by agent or attorney. The board may reverse or affirm, wholly or partly, or may modify the decision or order appealed from, and may make any decision and order that in its opinion ought to be made in the matter, and to that end it shall have all the powers of the director, but the concurring majority vote ~~of four fifths (4/5)~~ of the members of the board shall be necessary to reverse or modify any decision or order of the director. The board shall have power also in passing upon appeals, when practical difficulties or unnecessary hardships would result from carrying out the strict letter of the article, to adapt the application of the article to the necessities of the case to the end that the spirit of the article shall be observed, public safety and welfare secured, and substantial justice done.
- (d) Every decision of the board shall be subject to review by proceedings in the nature of certiorari instituted within fifteen (15) days of the decision of the board but not otherwise.
- (e) Any person aggrieved by an order issued by the director or a decision rendered by the board may petition the Superior Court for an injunction, restraining the director from carrying out the order or decision and the court may, upon such petition, issue a temporary injunction restraining the director pending a final disposition of the cause. The petition shall be filed within thirty (30) days after issuance of the order or rendering of the decision. Hearings shall be had by the court on a petition within twenty (20) days and shall be given preference over other matters on the court's calendar. The court shall hear and determine the issues raised and shall enter such final order or decree as law and justice may require. It shall not be necessary to file bond in any amount before obtaining a temporary injunction under this subsection.

This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2021 by the City Council of the City of Reidsville, North Carolina.

/s/ _____
JOHN M. "JAY" DONECKER, MAYOR, REIDSVILLE, N.C.

/s/ _____
Angela G. Stadler, City Clerk

Councilman Gorham made the motion "so moved," which was seconded by Councilwoman Walker and unanimously approved by Council in a 6-0 vote to approve the Resolution. (A COPY OF THE FINAL RESOLUTION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)

CDBG GRANT-RELATED ITEMS:

CONSIDERATION OF CONTRACT APPROVAL FOR LEGAL SERVICES FOR THE CDBG-NEIGHBORHOOD REVITALIZATION GRANT.

In making the staff report. Community Development Manager Donna Setliff reviewed her May 29th memo, which follows:

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager
DATE: May 29, 2021
RE: Legal Services for the CDBG-NR

As you all know, the City of Reidsville was the recipient of the CDBG-Neighborhood Rehab grant. A Title Search will need to be performed on the properties selected to be rehabbed. Plus, there may be other minor legal work needed. The City issued a Request for Proposals (RFP) for Legal Work from qualified firms. The RFP was mailed to county based legal firms and advertised in the local newspaper. The RFP's were to be back on March 1, 2021, and a minimum of two were required.

W. Eugene Russell, Attorney at Law and William F. McLeod, Jr, Attorney at Law turned in a proposal. A committee comprised of myself, Interim City Manager Chris Phillips, Assistant City Manager Haywood Cloud, Jr. and City Clerk Angela Stadler evaluated the two proposals. W. Eugene Russell proposed price for a Title Search was \$250 per property and William F. McLeod, Jr.'s price for the same was \$295. The hourly rate for any minor legal work was the same. Both firms were scored based on the criteria in the RFP.

Therefore, we are recommending that the City Council award the contract to W. Eugene Russell for the CDBG-NR legal services based on the knowledge he has, past CDBG experience and cost. (END OF MEMO)

She explained that legal services are needed for the CDBG-NR project, primarily for title searches. A Request for Proposals was sent out and only two firms applied. Prices per title search were \$250 and \$295. Setliff said she had expected those figures to come in higher so she was pleased with the fees given. The selection committee chose Attorney Eugene Russell based on the dollar figures provided, she said.

Councilmember Scoble made the motion to approve the contract with Russell, which was seconded by Councilman Hairston and unanimously approved by Council in a 6-0 vote.

PUBLIC COMMENTS.

No one came forward for public comments.

CITY MANAGER'S REPORT.

Interim City Manager Chris Phillips reviewed his June 8, 2021 memo, which follows:

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of Reidsville City Council
FROM: Chris Phillips, Interim City Manager
SUBJ: City Manager's Monthly Report
DATE: June 8, 2021

1. New City Manager's Arrival
 - a. First and foremost, Summer Woodard's first day on the job will be Monday, June 14. We are very excited to have Summer joining "Team Reidsville". We are planning in the next month or so to have some kind of event to welcome her officially to Reidsville.
2. June 12th Opening Day
 - a. We hope you will all be able to come out on Saturday, June 12, for the opening day of the Old North State League and collegiate ball out at Jaycee Ballpark. The game starts at 7 p.m. as the Reidsville Luckies face the Lexington Flying Pigs. Bleacher seating will be available or you can bring a chair.
3. Downtown Events
 - a. We are excited that events are returning to the downtown and Market Square beginning this week. 2nd Downtown Fridays returns June 11th with our cruise-ins, music, a kid's zone and food planned from 6-9 p.m. centered around Mural Park. On Saturday, June 26, the Journey Tribute Band, "Trial by Fire," will be at Market Square to kick off our free Summer Concert Series. That concert starts at 7 p.m.
4. Spring Rabies Clinic
 - a. The Reidsville Police Department Animal Control is hosting a Spring Rabies Clinic behind the police department from 2-4 p.m. on Saturday, June 26, as well. Pet owners should bring dogs on leashes and cats in carriers. Cost is \$8 (cash only) per pet. For more information, people can contact the RPD at 336-349-1010.
5. Thank You for Your Support
 - a. This will be my final City Manager's Report with Summer's arrival next week. I just wanted to thank the Council for its support over the last several months. It has been a privilege to serve as Interim City Manager. *(END OF MEMO)*

Interim City Manager Chris Phillips announced that the new City Manager Summer Woodard would start on June 14, 2021. He said everyone is excited for her to join Team Reidsville and they are planning an event to welcome her. Phillips also discussed the opening day of the Old North State collegiate baseball games at Jaycee Park, which will be Saturday, June 12, 2021 at 7 p.m. He said they may have 50 people or 500 people attend but that all are welcome. Phillips

also shared upcoming downtown events information. Lastly, Phillips expressed his appreciation to City Council members for their confidence in him to allow him to serve as Interim City Manager.

CITY COUNCIL MEMBERS REPORTS.

Mayor Pro Tem Brown – Mayor Pro Tem Brown said he had participated in the May 18th YMCA Board virtual meeting; the Council Budget Session on May 25th; and the meeting with Developmental Associates' Tom Moss on May 25th. He commented that the Jaycee Park ballfield project looks great and that the Public Works staff did a good job. He commended Interim City Manager Chris Phillips, saying he had really stepped up and done an outstanding job.

Councilman Hairston – Councilman Hairston said he had attended the May 25th Human Relations Commission meeting virtually and the Ministerial Alliance Revival, which was also virtual.

Councilwoman Walker – Councilwoman Walker said she would like to piggyback on other Council members comments regarding the Interim City Manager and how it didn't matter how small the problem, he has been available and didn't make her feel rushed, and she appreciates his efforts in the position. She said she had not had much luck with meetings in May, commenting the Appearance Commission had to be called due to lack of a quorum, the ABC Board meeting date and time had been moved, and she wasn't aware of the change. Councilwoman Walker added she had attended several ribbon cuttings, including the May 25th Lake Reidsville Blueway access located on McCoy Road and the largest one she has ever attended at Carolina Café on June 3rd.

Councilman Gorham – Councilman Gorham said he would like to echo comments made by other Council members regarding Interim City Manager Chris Phillips. He admitted he can be worrisome at times and said Chris didn't make him feel like he was being troublesome but was always available and on point and how much he appreciated that. The Councilman said he had attended the following: the ribbon cutting on May 21 at Coates Collectibles and Antiques; the RDC meeting; the ZOOM meeting with Developmental Associates' Tom Moss; the 2021-2022 Budget meeting on May 25, 2021; the McLaurin Community Watch meeting on June 1; and the ribbon cutting for Carolina Café, where everyone was happy and mentioned it was well attended. He added that he had also recently visited CRAVE Nutrition and thoroughly enjoyed his white chocolate Reese's shake.

Councilmember Scoble – Councilmember Scoble said she had attended the following: the North Carolina Women in Municipal Government ZOOM meeting, with regard to gender-related violence on May 12, 2021; the ribbon cutting for Coates Collectables and Antiques on May 21; the ZOOM meeting with Developmental Associates' Tom Moss on May 24; the ribbon cutting for the new Blueway; and the budget meeting on May 25; had met with Donna Setliff, Steve Moran and a citizen, Baset Bashira, regarding zoning and utilities; the Chamber Staff Appreciation event on May 27; she said she attempted to walk to the ribbon cutting for Carolina Café on June 3, but got stopped by so many people on the walk over she didn't make it. Councilmember Scoble added her appreciation for the great job Interim City Manager Chris

Phillips has done for the City these past few months and said they haven't praised the job he has done enough.

Councilman Festerman – Councilman Festerman said he agrees with all that has been said about his good friend Chris Phillips, who is a great asset to the City. He mentioned what a pleasure it is to be a host for one of the players of the Luckies team, who will be living with him for the rest of the season. Councilman Festerman laughed and told the Mayor he is a creature of habit and even though he could not vote, because he wasn't there in person, he raised his right hand every time the Mayor gave the instruction to do so.

Mayor Donecker -- Mayor Donecker asked Chamber of Commerce President Diane Sawyer to share the Chamber report. President Sawyer shared her feelings about the recent Staff Appreciation Cookout and said they served 160 meals that day. She announced the following upcoming ribbon cuttings: Beautiful Pets Too at 12 p.m. on June 15, located at 1243 West Harrison Street and Blue Diamond Dance and Cheer Elite at 12 p.m. on June 18, located at 222 A South Scales Street. Sawyer mentioned the 2nd Downtown Friday's event kicks off with the first one scheduled for June 11, from 6-9 p.m. at Mural Park and the first of the Summer Concert Series at Market Square will take place June 26, from 7-9 p.m. with ***Trial by Fire***, a Journey tribute band. She mentioned other events, including: the annual Chamber-sponsored Ice Cream Social; Cycle NC; the FAB Festival (Food, Art & Brew); and the annual Chamber's Business Showcase. She wrapped up by expressing her excitement at the addition of the following new Chamber members: Piedmont Broadcasting; Henniges Automotive; Slade Family Bakery/Slade Home Improvements; Tinsley's School of Barbering; Health Team Advantage and Chilton Family Care Home.

Mayor Donecker asked Sawyer to spread the word through her Chamber members that anyone who has their COVID-19 vaccination card can bring it to City Hall and receive a "Been Vaccinated" lapel pin/button. Sawyer asked if there is a flyer related to the request and if she could get a copy. City Clerk Angela Stadler said they would prepare a flyer.

Councilmember Scoble asked Sawyer if she had any advertising related to the upcoming Luckies ballgame Saturday night? Sawyer said she had not seen or received anything from them. Interim City Manager Phillips said the Old North State League has included information all over social media; including Facebook and Twitter, and that the City has been sharing that information trying to create a "buzz" about the game. He said they have been sharing all kinds of pictures and information about the previous Luckies and about the new Luckies. Phillips assured them that additional information would be shared before Saturday night's game.

Councilmember Scoble asked if people can bring coolers. Phillips said officers will not be out there policing coolers, but if a lot of people bring them, it may result in a problem. Mayor Donecker clarified that Jaycee Park is owned by the City and that alcohol is not allowed at City parks. However, recently they had amended the City Code of Ordinances to include beer sales at paid events at Jaycee Park, like these ballgames. Phillips reiterated that concessions would be available for sale at the park. He said with this being the first year, if attendance and concession sales are good, they may have more food offerings next year.

Councilman Festerman asked Phillips if they had announced who the “play-by-play” announcer would be at the game Saturday night? Phillips responded that the PA equipment had been installed, and there would be an announcer but currently he had not heard who it would be. He reiterated that with this being the first season, it would be a learning experience for them all.

MOTION TO GO INTO CLOSED SESSION.

Councilman Gorham made the motion, seconded by Councilwoman Walker and unanimously approved by Council in a 6-0 vote, to go into closed session to discuss legal, economic development and personnel matters pursuant to NCGS 143-318.11(a)(3)(4) & (6).

MOTION TO ADJOURN.

Upon return to open session, Councilman Gorham made the motion to adjourn, seconded by Councilman Hairston and unanimously approved by Council in a 6-0 vote, at approximately 7:38 p.m.

ATTEST:

John M. “Jay” Donecker, Mayor

Angela G. Stadler, CMC/NCCMC, City Clerk



The City of
Reidsville
North Carolina

230 W. Morehead Street, Reidsville, NC 27320 Ph. (336)-349-1065

Donna H. Setliff, CZO
Community Development Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager *DHSetliff*
DATE: June 22, 2021
RE: Abandon an Undeveloped Right-of-Way off Sands Road named Kathryn
Drive, Docket No. SC 2021-01

Grayson Whitt, presenting the Citizens Economic Development, Inc. has petitioned for the City to abandon an undeveloped right-of-way running northeast off Sands Road named Kathryn Drive (see attached aerial map). The right-of-way runs through property which is owned by Citizens Economic Development, Inc. and is the only property owner involved.

This right-of-way was platted in 2003 during the development of the Reidsville Industrial Park. However, due to the development of a new industrial use the right-of-way is not needed. Therefore, I recommend the right-of-way be abandoned (closed).

During the June 16th Planning Board meeting, they favorably recommended the right-of-way abandonment by unanimous vote.

There are several steps in the process of abandoning a right-of-way. One of the steps is for City Council to set a public hearing. Please find enclosed for Council consideration, the Resolution of Intent setting a public hearing on August 10th.

Enclosures

PETITION TO CLOSE THE UNDEVELOPED RIGHT-OF-WAY OF KATHRYN DRIVE

The undersigned, petition the Reidsville City Council to close the undeveloped right-of-way of Kathryn Drive running in a northeasterly direction off Sands Road. The right-of-way is approximately 60' wide and 850' long . The street right-of-way is further defined as:

Lying and being in the City of Reidsville, Rockingham County, North Carolina, and more particularly described as follows:

Being all of that certain 60' public right-of-way designated as "Kathryn Drive" as shown on plats of Reidsville Industrial Park, Phase 1, recorded in Plat Book 52, Pages 91 and 92, Rockingham County Register of Deeds.

A handwritten signature in cursive script, appearing to read "C. J. Whit", is written over a horizontal line.

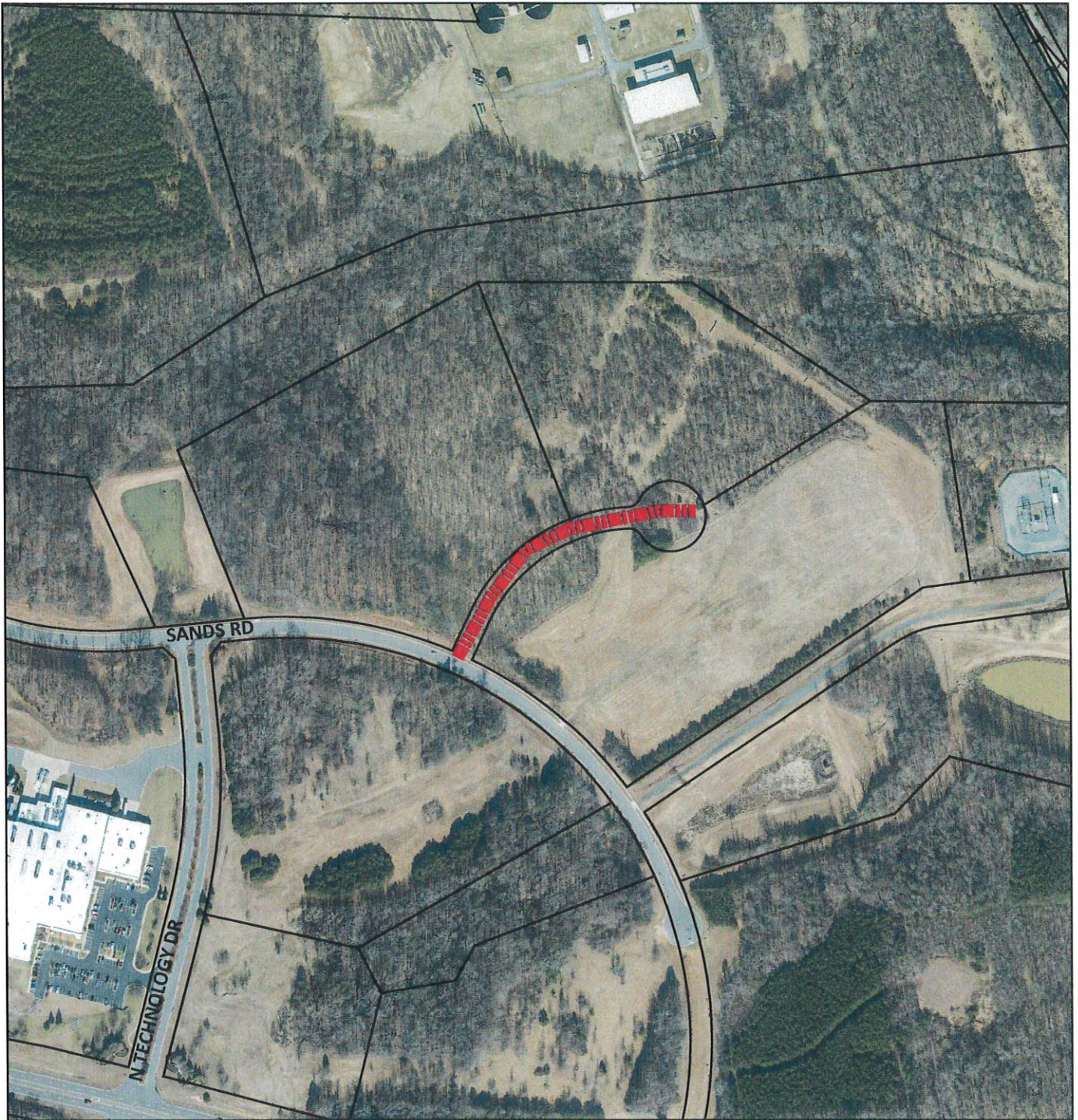
Citizens Economic Development, Inc.

Parcel Nos.: 167537, 167538, and 167539

Request: R/W Abandonment

Docket No.: SC 2021-01

City of Reidsville, NC Map of Undeveloped Right of Way



Prepared By:
City of Reidsville GIS
Donna Setliff
Date: 6/23/2021



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE INTENTION OF THE CITY COUNCIL TO CONSIDER CLOSING THE UNDEVELOPED RIGHT-OF-WAY KATHRYN DRIVE

WHEREAS, G.S. 160A-299 authorizes the City Council to close public streets and alleys; and

WHEREAS, the City Council considers it advisable to conduct a public hearing for the purpose of giving consideration to close the undeveloped right-of-way known as Kathryn Drive.

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

- (1) A meeting will be held at 6:00 P.M. or soon thereafter on Tuesday, August 10 2021, in City Hall Council Chambers, 230 West Morehead Street, to consider a resolution to close the undeveloped right-of-way known as Kathryn Drive running in a northeasterly direction off of Sands Road. The right-of-way is approximately 60 feet wide and 850 feet long. Lying and being in the City of Reidsville, Rockingham County, North Carolina, and more particularly described as follows:

Being all of that certain 60' public right-of-way designated as "Kathryn Drive" as shown on plats of Reidsville Industrial Park, Phase 1, recorded in Plat Book 52, Pages 91 and 92, Rockingham County Register of Deeds.

- (2) The City Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in the *Rockingham Now* newspaper.
- (3) The City Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.
- (4) The City Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

This the 13th day of July, 2021.

John M. "Jay" Donecker, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC
City Clerk

"Live Simply. Think Big."



The City of
Reidsville
North Carolina

230 W. Morehead Street, Reidsville, NC 27320 Ph. (336)-349-1065

Donna H. Setliff, CZO
Community Development Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council

FROM: Donna H. Setliff, Community Development Manager *DH Setliff*

DATE: June 23, 2021

RE: Voluntary Annexation Request for the Non-Annexed area of Parcel No.
174023Z1 & Z2 Located Between Barnes Street and Holiday Loop Road

The attached is a fully executed request by Thomas S. Holderby on behalf of Weddington Place Apartments of Reidsville, LLC to voluntarily annex approximately 14.12 acres of a 17.431 parcel located between Barnes Street and Holiday Loop Road. The acreage parallel to Holiday Loop Road being approximately 3.311 is already inside the City Limits.

This is a contiguous annexation. Due to the noncontroversial nature of this request, the City Clerk has reviewed the sufficiency of the petition, and the first two steps of the annexation have been combined. Therefore, with the agreement of City Council, a public hearing will be held at the Council's August 10, 2021 meeting.

Council will need to approve the attached Resolution Directing the Clerk to Investigate the Petition, along with the Resolution calling for the public hearing on August 10th.

Enclosures

PETITION FOR VOLUNTARY ANNEXATION
Contiguous Property

Date: 6/8/21

To the City Council of the City of Reidsville, Rockingham County, North Carolina:

1. We the undersigned owners of the real property respectfully request the area described in paragraph 2 below be annexed into the City of Reidsville, N.C.

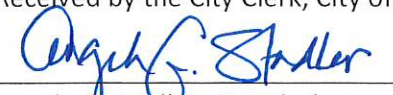
2. The area to be annexed is contiguous to the City of Reidsville, N.C. and the boundaries of such territory are as follows:

BEGINNING AT AN EXISTING IRON REBAR, SAID REBAR HAVING NC GRID NAD 83 (NSRS) COORDINATES OF N: 937,154.63 & E: 1,812,533.44, SAID REBAR ALSO BEING IN THE NORTHERN RIGHT OF WAY OF BARNES STREET (SR # 2817), THENCE FROM SAID REBAR ALONG THE NORTHERN RIGHT OF WAY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 3959.55 FEET AND A CHORD BEARING OF N 48° 22' 44" W FOR A DISTANCE OF 255.31 TO AN EXISTING IRON REBAR; THENCE CONTINUING ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 16,091.55 FEET AND A CHORD BEARING OF N 51° 45' 49" W FOR A DISTANCE OF 301.18 FEET TO AN EXISTING IRON REBAR; THENCE CONTINUING N 52° 17' 48" W FOR A DISTANCE OF 399.32 FEET TO AN EXISTING IRON REBAR, SAID REBAR BEING A COMMON CORNER WITH THE HINA HOSPITALITY, LLC PROPERTY (TAX PARCEL # 8913-00-17-7828); THENCE N 02° 08' 48" E FOR A DISTANCE OF 177.14 FEET TO AN EXISTING IRON PIPE, SAID PIPE BEING A COMMON CORNER WITH THE FRANKLIN D. PASS PROPERTY (TAX PARCEL # 8913-00-18-8194); THENCE N 42° 16' 35" E FOR A DISTANCE OF 454.89 FEET TO A CALCULATED POINT, SAID POINT BEING IN THE SOUTHERN RIGHT OF WAY OF HOLIDAY LOOP ROAD (SR # 2594); THENCE WITH THE SOUTHERN RIGHT OF WAY S 73° 40' 19" E FOR A DISTANCE OF 273.95 FEET TO A CALCULATED POINT; THENCE CONTINUING ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 1770.00 FEET AND A CHORD BEARING OF S 65° 20' 46" E FOR A DISTANCE OF 512.60 FEET TO A CALCULATED POINT; THENCE CONTINUING S 57° 01' 13" E FOR A DISTANCE OF 224.68 FEET TO A BENT EXISTING IRON PIPE, SAID PIPE BEING A COMMON CORNER WITH THE JOSHUA MATTHEW GOINS PROPERTY (TAX PARCEL # 8913-06-27-9689); THENCE S 34° 49' 13" W FOR A DISTANCE OF 295.17 FEET TO AN EXISTING AXLE, SAID AXLE BEING A COMMON CORNER WITH THE JOSHUA MATTHEW GOINS PROPERTY (TAX PARCEL # 8913-06-27-8542); THENCE S 34° 49' 45" W FOR A DISTANCE OF 120.34 FEET TO A BENT EXISTING IRON PIPE, SAID PIPE BEING A COMMON CORNER WITH THE EUGENE S. PAGE PROPERTY (TAX PARCEL # 8913-00-27-9203); THENCE S 34° 44' 02" W FOR A DISTANCE OF 437.49 FEET TO THE POINT AND PLACE OF BEGINNING AND CONTAINING 17.431 ACRES MORE OR LESS.

3. A map is attached showing the area proposed for annexation in relation to the primary corporate limits of the City of Reidsville, N.C.

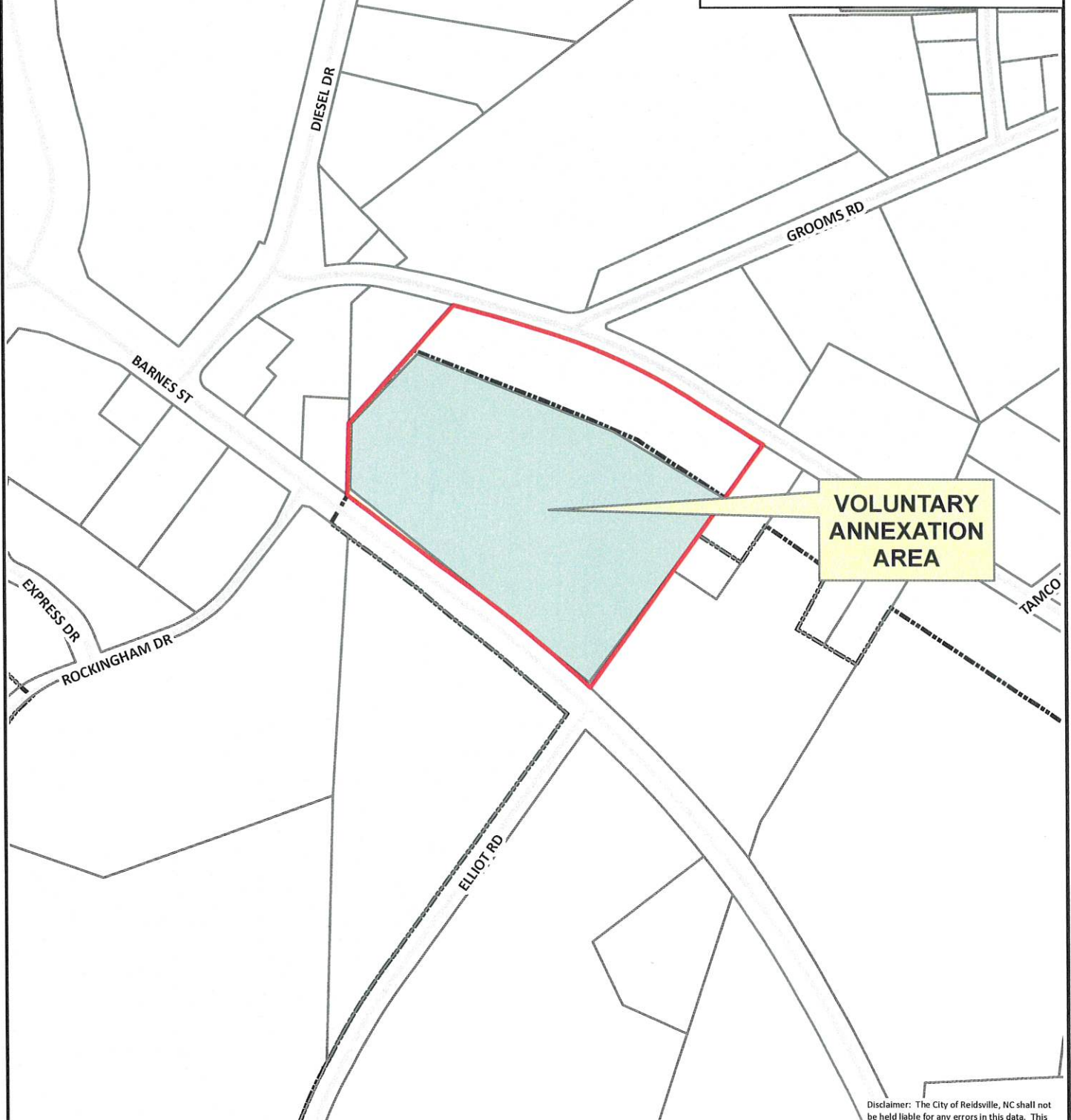
PIN Number/ Property Owner/ Mailing Address	Site Address	Signatures
174023Z1 and 174023Z2 Wedington Place Apartments of Reidsville, LLC 810-F Lawndale Drive Reidsville, NC 27320	Barnes Street & Holiday Loop Rd	


Received by the City Clerk, City of Reidsville, N.C. on June 21, 2021.


Angela G. Stadler, City Clerk



**WEDDINGTON PLACE APTS
OF REIDSVILLE, LLC
VOLUNTARY ANNEXATION**



-  Annexation Area
-  Weddington Place Apt of Reidsville LLC Property
-  Current City Limit Boundary

Disclaimer: The City of Reidsville, NC shall not be held liable for any errors in this data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. This data cannot be construed to be a legal document.



Prepared By:
City of Reidsville GIS
230 W. Morehead Street
Reidsville, NC 27320
June 23, 2021



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

A2021-01

**RESOLUTION DIRECTING THE CLERK
TO INVESTIGATE A PETITION RECEIVED
UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of an area described in said petition was received on June 21, 2021 by the City Council of the City of Reidsville; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Reidsville deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reidsville that:

The City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of her investigation.

This the 13th day of July, 2021.

John M. "Jay" Donecker
Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC
City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

A2021-01

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Reidsville, North Carolina:

I, Angela G. Stadler, CMC/NCCMC, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition:

- a. Contains an adequate property description of the area proposed for annexation.
- b. Has an area herein described, which is contiguous to the City of Reidsville primary corporate limits, as defined by G.S. 160A-31.
- c. Is signed by all owners of real property lying in the area described therein.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Reidsville, this 13th day of July, 2021.



Angela G. Stadler, CMC/NCCMC, City Clerk

"Live Simply. Think Big."



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

A2021-01

**RESOLUTION FIXING DATE OF PUBLIC HEARING
ON QUESTION OF ANNEXATION
PURSUANT TO G.S. 160A-31**

**Part of Parcel Nos. 174023Z1 & Z2 Located Between
Barnes Street and Holiday Loop Road**

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reidsville, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Reidsville City Hall, 230 W. Morehead Street, at 6:00 p.m. or shortly thereafter on Tuesday, August 10, 2021.

Section 2. The 14.12 acres proposed for annexation are part of a 17.431-acre parcel described as follows:

Beginning At An Existing Iron Rebar, Said Rebar Having NC Grid NAD 83 (NSRS) Coordinates Of N: 937,154.63 & E: 1,812,533.44, Said Rebar Also Being In The Northern Right Of Way Of Barnes Street (SR # 2817), Thence From Said Rebar Along The Northern Right Of Way Along A Curve To The Left Having A Radius Of 3959.55 Feet And A Chord Bearing Of N 48° 22' 44" W For A Distance Of 255.31 To An Existing Iron Rebar; Thence Continuing Along A Curve To The Left Having A Radius Of 16,091.55 Feet And A Chord Bearing Of N 51° 45' 49" W For A Distance Of 301.18 Feet To An Existing Iron Rebar;

"Live Simply. Think Big."

Thence Continuing N 52° 17' 48" W For A Distance Of 399.32 Feet To An Existing Iron Rebar, Said Rebar Being A Common Corner With The Hina Hospitality, LLC Property (Tax Parcel # 8913-00-17-7828); Thence N 02° 08' 48" E For A Distance Of 177.14 Feet To An Existing Iron Pipe, Said Pipe Being A Common Corner With The Franklin D. Pass Property (Tax Parcel # 8913-00-18-8194); Thence N 42° 16' 35" E For A Distance Of 454.89 Feet To A Calculated Point, Said Point Being In The Southern Right Of Way Of Holiday Loop Road (Sr # 2594); Thence With The Southern Right Of Way S 73° 40' 19" E For A Distance Of 273.95 Feet To A Calculated Point; Thence Continuing Along A Curve To The Right Having A Radius Of 1770.00 Feet And A Chord Bearing Of S 65° 20' 46" E For A Distance Of 512.60 Feet To A Calculated Point; Thence Continuing S 57° 01' 13" E For A Distance Of 224.68 Feet To A Bent Existing Iron Pipe, Said Pipe Being A Common Corner With The Joshua Matthew Goins Property (Tax Parcel # 8913-06-27-9689); Thence S 34° 49' 13" W For A Distance Of 295.17 Feet To An Existing Axle, Said Axle Being A Common Corner With The Joshua Matthew Goins Property (Tax Parcel # 8913-06-27-8542); Thence S 34° 49' 45" W For A Distance Of 120.34 Feet To A Bent Existing Iron Pipe, Said Pipe Being A Common Corner With The Eugene S. Page Property (Tax Parcel # 8913-00-27-9203); Thence S 34° 44' 02" W For A Distance Of 437.49 Feet To The Point And Place Of Beginning And Containing 17.431 Acres More Or Less.

Section 3. Notice of the public hearing will be published in Rockingham Now, a newspaper having general circulation in the City of Reidsville, at least ten (10) days prior to the date of the public hearing.

This the 13th day of July, 2021.

John M. "Jay" Donecker
Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC, City Clerk



The City of
Reidsville
North Carolina

230 W. Morehead Street, Reidsville, NC 27320 Ph. (336)-349-1065

Donna H. Setliff, CZO
Community Development Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager *DH Setliff*
DATE: June 22, 2021
RE: Text Amendment T 2021-03

Erik Hemingway submitted a text amendment requesting indoor compartmental storage be allowed in shopping centers. Hemingway mentions a location on the application. However, if recommended the use would be permitted within all shopping centers. The request cannot be specific to one location.

Shopping centers are allowed by Special Use Permit in General Business and Highway Business. They have their own list of permitted uses independent from the uses by right in the two districts where shopping centers are permitted. Listed below are the current shopping center permitted uses:

Banks, barber and beauty shops, eating and drinking establishments with exception of drive-in facilities, florists, game rooms, laundromats and dry cleaners, libraries, offices, post offices, printing, publishing and reproduction establishments, retail food stores, photographic, arts and crafts, sales and studios, interior design studios, clinics, service stations (no outside storage of used or wrecked cars, washing or repair conducted within the building), indoor theaters, health and fitness centers, accessory signs, retail sales and personal service businesses compatible with above permitted uses incidental to any of the above principal uses.

As indicated by the listed uses, most shopping center permitted uses involve retail or personal services. Allowing indoor compartmental storage as a permitted use in shopping centers may not be the best use. The thought is that retail draws other retail to the area. Compartmental storage as a standalone business is allowed by right in Highway Business but is not a permitted use by right in General Business.

June 22, 2021

Page 2

The Planning Board favorably recommended the Text Amendment by a three to two vote. The Board was concerned that the indoor compartmental storage would be an allowable use within all shopping centers. They expressed, there are shopping centers they would not want to see this use locate. However, they did feel the use served a purpose for shopping center that was not drawing a retail use for the larger unit.

They did question whether outdoor storage would be allowed. This amendment as written permits interior storage only, no exterior storage.

Enclosure

AMENDING THE CITY OF REIDSVILLE ZONING ORDINANCE

**AN ORDINANCE AMENDING
ARTICLE V, DISTRICT REGULATIONS
SECTION 3, SPECIAL USES
OF THE CITY OF REIDSVILLE ZONING ORDINANCE**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the Zoning Ordinance of the City of Reidsville be amended as follows:

Part I. That Article V, Section 3, Special Uses for Shopping Centers is amended by inserting Compartmental Storage (Indoor only) as a permitted use.

Part II. This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2021 by the City Council of the City of Reidsville, North Carolina.

JOHN M. "JAY" DONECKER, MAYOR, REIDSVILLE, N.C.

Angela G. Stadler, City Clerk



City of Reidsville, North Carolina

Department of Community Development

230 West Morehead Street

Reidsville, NC 27320

336-349-1065

APPLICATION FOR ZONING TEXT CHANGE

Date Submitted: May 20, 2021 Application No.: _____

(1) Applicant Information

Name Erik Hemingway

Address 1705 Chestnut Street Wilmington, NC. 28405

Daytime Telephone No. 910.431.3855

(2) Applicable Section of the Zoning Ordinance _____

(3) Existing wording in text None

(4) Requested wording in text _____

(5) Reason for requested change Indoor compartmental storage in the former K-Mart building, located at 1623 Way Street in Reidsville.

I hereby request the Reidsville Planning Board consider this application for a change to the Zoning Text and make a recommendation to City Council.

Signature of Applicant



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting and public hearing will be conducted by the Reidsville City Council on Tuesday, July 13, 2021, at 6:00 P.M., in the Council Chambers, City Hall, 230 West Morehead Street, Reidsville, North Carolina to consider Text Amendment (T 2021-03) to allow indoor compartmental storage as a permitted use in shopping centers.

A copy of the proposed text amendment is available for public inspection, by appointment, in the Office of Community Development, City Hall, weekdays from 8:30 A.M. to 4:00 P.M.

Interested parties will be given the opportunity to address City Council during this public hearing.

This the 27th day of June, 2021.

Angela G. Stadler, CMC/NCCMC
City Clerk

The City of Reidsville shares the goals of the Americans With Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-735-2962 (TT).

**Rockingham Now Publish Dates: Sunday, June 27, 2021
Sunday, July 4, 2021**

Rockingham Now Classified Dept.: Bill CC (City Council)

“Live Simply. Think Big.”



The City of
Reidsville
North Carolina

230 W. Morehead Street, Reidsville, NC 27320 Ph. (336)-349-1065

Donna H. Setliff, CZO
Community Development Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager *DH Setliff*
DATE: June 22, 2021
RE: Text Amendment T 2021-04

To further support and broaden artistic uses within our community, Staff is requesting the Zoning Ordinance be amended allowing performing arts theaters as a permitted use in Central Business, General Business and Highway Business. A performing arts theater affords the City with a location for live performances for dance, music, and a variety of theatrical performances, etc.

The attached Text Amendment for your consideration adds performing arts theaters as a permitted use in the Zoning Ordinance.

The Planning Board unanimously voted in favor of the enclosed Text Amendment.

Enclosure

Amendment T 2021-04

AMENDING THE CITY OF REIDSVILLE ZONING ORDINANCE

**AN ORDINANCE AMENDING
ARTICLE V, DISTRICT REGULATIONS
SECTION 2, TABLE OF PERMITTED USES
OF THE CITY OF REIDSVILLE ZONING ORDINANCE**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the Zoning Ordinance of the City of Reidsville be amended as follows:

Part I. That Article V, Section 2, Table of Permitted Uses be amended by inserting performing arts theater as a permitted use in Central Business, General Business and Highway Business.

Part II. This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2021 by the City Council of the City of Reidsville, North Carolina.

JOHN M. "JAY" DONECKER, MAYOR, REIDSVILLE, N.C.

Angela G. Stadler, City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting and public hearing will be conducted by the Reidsville City Council on Tuesday, July 13, 2021, at 6:00 P.M., in the Council Chambers, City Hall, 230 West Morehead Street, Reidsville, North Carolina to consider Text Amendment (T 2021-04) to allow performing arts theaters as a permitted use in Central Business, General Business and Highway Business Districts.

A copy of the proposed text amendment is available for public inspection, by appointment, in the Office of Community Development, City Hall, weekdays from 8:30 A.M. to 4:00 P.M.

Interested parties will be given the opportunity to address City Council during this public hearing.

This the 27th day of June, 2021.

Angela G. Stadler, CMC/NCCMC
City Clerk

The City of Reidsville shares the goals of the Americans With Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-735-2962 (TT).

Rockingham Now Publish Dates: Sunday, June 27, 2021
Sunday, July 4, 2021

Rockingham Now Classified Dept.: Bill CC (City Council)

"Live Simply. Think Big."



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

Office of the City Manager

MEMORANDUM

TO: Mayor Jay Donecker and Members of Reidsville City Council
FROM: Summer Woodard, City Manager SW
SUBJ: Public Hearing for Triangle Road #2 Water Line
DATE: July 13, 2021

On last month's Consent Agenda, Council approved a Preliminary Assessment Resolution after receiving a petition for a water main extension along Triangle Road, the second of such projects requested recently on this roadway. The proposed water line includes approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019. The petition submitted is valid representing 66.7% of the property owners (2/3) and 51.2% of the footage (105/205 feet). This proposed water line would hook onto the previously approved water line construction.

Those residents included on the petition were sent a copy of the Preliminary Assessment Resolution, which calls for the public hearing, and the public hearing was advertised. Following today's public hearing, Council will need to approve the attached Resolution Directing That the Project Be Undertaken in your packets in order for work to begin.

Therefore, staff is requesting the attached Resolution be approved following the public hearing.

SW/ags

Attachments

PETITION FOR THE CONSTRUCTION OF WATER MAINS
TRIANGLE ROAD WATER MAIN PETITION #2
4/6/21

NORTH CAROLINA
ROCKINGHAM COUNTY
CITY OF REIDSVILLE

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF REIDSVILLE, N.C.:

We, the undersigned property owners, do respectfully petition and show the Mayor and City Council:

- (1) That we constitute a majority in number of the owners of the real estate abutting on the streets and local improvement district hereinafter described;
- (2) That the undersigned are the owners of a majority of all the lineal feet of frontage of lands abutting upon the street or streets or part of said streets and district hereinafter described and proposed to be improved;
- (3) That the undersigned hereby respectfully petition said Mayor and City Council to establish a local improvement district as provided by an ordinance passed by the City Council on the 10th day of May, 1989, and entitled, "AN ORDINANCE AMENDING CHAPTER 10 OF THE REIDSVILLE CITY CODE TO ADOPT A WATER AND SEWER EXTENSION POLICY," Section 10-101, and amendments thereto for the purpose of constructing the improvement(s) in said district as hereinafter described; and hereby agree to dedicate, at no charge to the City of Reidsville, any easements or right-of-way necessary to accomplish this project;
- (4) That the cost of said improvement(s) shall be at the rate in effect at the time the project is ordered by the City Council; the \$20/ft listed is current as of 4/6/21.
- (5) That the undersigned hereby agree to waive and forego any previous exemptions, agreements or covenants on our subject property pertaining to such special assessments, thereby agreeing to pay the applicable assessment under all circumstances;
- (6) That the cost of said project may be paid by the property owners over a 5-year period at 8% interest per annum;

The improvement district covered by this petition shall consist of the following property:

**BEGINNING AT THE NORTHERN MOST CORNER OF PARCEL No. 8903 09 05 9931 AND
RUNNING SOUTHEAST ALONG TRIANGLE ROAD TO THE SOUTHERN MOST
CORNER OF PARCEL No. 8903 09 16 1019.**

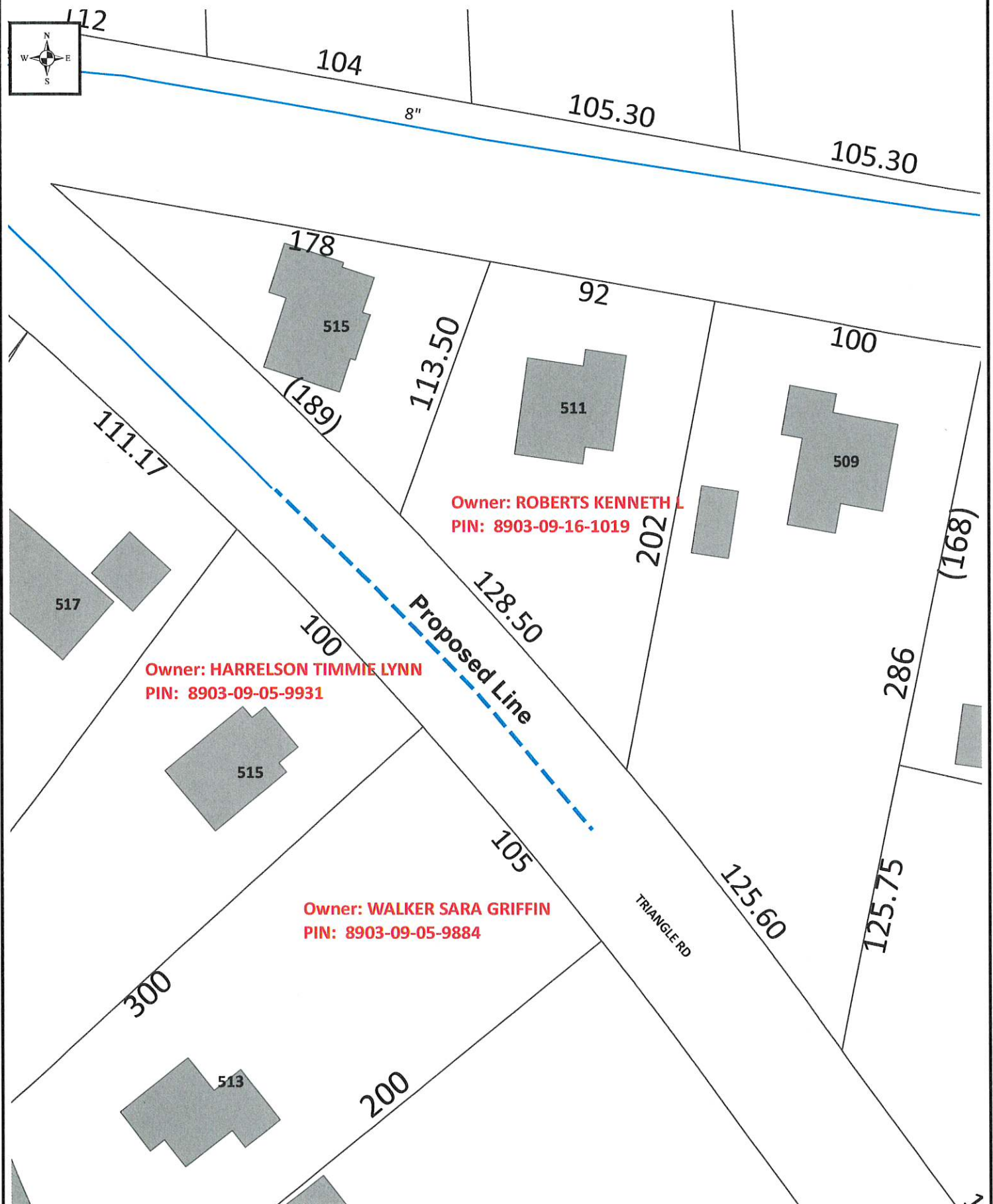
The improvement district covered by this petition shall consist of the following improvement(s):

**APPROXIMATELY 177' OF 2" WATERMAIN AND APPURTENANCES ALONG THE
ABOVE DESCRIBED ROUTE**

- **Water Tap fees are not included by any assessments connected with this petition. The current tap fee is \$1,300 per ¾" water tap as of 4/6/21**

Page 2
Water Petition

<u>PIN NUMBER</u>	<u>PROPERTY OWNER</u>	<u>FEET OWNED</u>	<u>COST PER FT.</u>	<u>TOTAL COST</u>
8903 09 05 9884	SARA G. WALKER 513 TRIANGLE ROAD REIDSVILLE, NC 27320-6615	105.0	\$ 20	\$ 2,100.00
	<u>Sara G. Walker</u> Signature			
8903 09 05 9931	TIMMIE L. HARRELSON & AMY J. HARRELSON 203 REID LAKE ROAD REIDSVILLE, N.C. 27320-1668	100.00	\$ 20	\$ 2,000.00
	_____ Signature			
	_____ Signature			
8903 09 16 1019	KENNETH L. ROBERTS & LOUISE D. ROBERTS 604 LAWNDAL DRIVE REIDSVILLE, N.C. 27320-6837	ZERO (Already has access to water along Lawndale Drive so no charge)	\$ 20	\$ ZERO
	<u>Kenneth L. Roberts</u> Signature			
	<u>Louise D. Roberts</u> Signature			



Disclaimer:
The City of Reidsville, NC
shall not be held liable for
any errors in this data. This
data cannot be construed
to be a legal document.

- Legend**
- Hydrant
 - Water Mains
 - Parcels

Water Distribution Reidsville, NC

Date: 5/27/2021



D H Setliff
City of Reidsville GIS
230 W. Morehead St.
Reidsville, NC 27320



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649


**NOTICE OF PRELIMINARY ASSESSMENT RESOLUTION
AND HEARING THEREON**

WP-2021-02

The public will take notice that the Preliminary Assessment Resolution for the water extension installing approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019 was adopted by the Reidsville City Council of Reidsville, North Carolina on the 8th day of June, 2021.

The Reidsville City Council will hold a public hearing at 6:00 P.M. on the 13th day of July, 2021, in the City Hall Council Chambers, 230 West Morehead Street, Reidsville, for the purpose of hearing all interested persons on this matter.

This the 27th day of June, 2021.

Angela G. Stadler, CMC/NCCMC 
City Clerk

The City of Reidsville shares the goals of the Americans with Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-733-2969 (TDD).

Publish date in *Rockingham Now* – Sunday, June 27, 2021

“Live Simply. Think Big.”



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

**CERTIFICATE OF MAILING OF NOTICES OF
PREPARATION OF PRELIMINARY ASSESSMENT RESOLUTION AND
PUBLIC HEARING TO PROPERTY OWNERS**

TO THE HONORABLE MAYOR AND REIDSVILLE CITY COUNCIL:

I, Angela G. Stadler, City Clerk, do hereby certify that copies of the Preliminary Assessment Resolution providing for a proposed water extension constructing approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019, and of the public hearing thereon, were mailed by first-class mail on the 24th day of June, 2021, to the owners of all real property subject to assessment should the project be undertaken, including:

Sara G. Walker
513 Triangle Road
Reidsville, NC 27320-6615

Timmie L. Harrelson &
Amy J. Harrelson
203 Reid Lake Road
Reidsville, NC 27320-1668

Kenneth L. Roberts &
Louise D. Roberts
604 Lawndale Drive
Reidsville, NC 27320-6837

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Reidsville, this 24th day of June, 2021.



Angela G. Stadler, CMC/NCCMC
City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

RESOLUTION DIRECTING THAT THE PROJECT BE UNDERTAKEN

WP-2021-02

WHEREAS, on the 8th day of June, 2021, the City Council of the City of Reidsville adopted a Preliminary Assessment Resolution providing for the extension of the water system by constructing approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019, said extension to be financed by assessment of \$20.00 per linear foot against the benefitted real property; and (Said petition bore the signatures of 66.7% of the property owners representing 51.2% of the front footage (105/205 feet).)

WHEREAS, the required public hearing has been held after due notice to the public and to the owners of the affected real property;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Reidsville that:

- (1) The water system of the City shall be extended by constructing approximately 177' of two-inch watermain and appurtenances beginning at the northern most corner of Parcel No. 8903-09-05-9931 and running southeast along Triangle Road to the southern most corner of Parcel No. 8903-09-16-1019 under and by virtue of Article 10, Chapter 160A of the General Statutes of North Carolina and the procedure therein established, and said project is hereby directed to be undertaken.
- (2) Said project shall be assessed at the rate of \$20.00 per front foot against benefitting properties.
- (3) The assessments herein provided for shall be payable in cash, or if any property owner shall so elect, he shall have the option of paying the assessment in five (5) equal annual installments, said installments to bear interest at the rate of eight percent (8%) per annum.

Adopted the 13th day of July, 2021.

John M. "Jay" Donecker
Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC
City Clerk

"Live Simply. Think Big."

The following City Council Members voted for passage of the above resolution:

The following City Council Members voted against the passage of the above resolution:



THE CITY OF
Reidsville
NORTH CAROLINA

230 West Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1065 • Fax (336) 347-2355

Department of Community Development

MEMORANDUM

TO: Ms. Summer Woodard, City Manager
FROM: Jeff Garstka, Economic Development Director *mg*
SUBJ: Public Hearing Scheduled for Amendment to Brown Entertainment, LLC
Economic Incentive Agreement
DATE: July 13, 2021

This public hearing is for the consideration of an amendment to the Brown Entertainment, LLC Economic Incentive Agreement for the conveyance of real property at 203 Gilmer St.

The original agreement was signed by both parties on October 13, 2020. Brown had 90 days to pull building permits and one year to begin renovations. Due to COVID and the delay in securing financing as well as a delay in closing on the Theater, staff is requesting a new timeline for the contract.

An amended agreement, prepared by City Attorney McLeod, is included in the Council packets.

The following changes are recommended:

- Remove the 90-day permit requirement
- Keep the one-year deadline to begin renovation, but change “from” date to when Brown closed on the City’s property

Brown has been briefed on these changes and have agreed to the terms.

“Live Simply, Think Big”

AMENDED ECONOMIC INCENTIVE AGREEMENT BETWEEN BROWN ENTERTAINMENT AND THE CITY OF REIDSVILLE TO ACCOMMODATE THE DEVELOPMENT OF AN EXISTING BUILDING

THIS AGREEMENT, made and entered into this the 13th day of October, 2020, and herein amended this the ____ day of _____, 2021 by and between the City of Reidsville, a North Carolina Municipal Corporation (hereinafter "the City") and Brown Entertainment, LLC, a North Carolina Limited Liability Company, (hereinafter "the Developer") for the redevelopment of real property located at 203 Gilmer Street (otherwise known as "the Mural Building")

IT IS AGREED AS FOLLOWS:

1. An offer has been made and accepted by the parties hereto for the City to convey to the Developer by General Warranty Deed the following parcel or tract of land together with improvements situated thereon located within the City of Reidsville, NC, to wit:

Real estate and improvements located at 203 Gilmer Street, Reidsville (Rockingham County), State of North Carolina (Tax Parcel #154869).

Beginning the date of closing on the real property, the following apply:

2. The Developer shall begin construction within one (1) year.
3. The Developer shall complete ground floor renovations including lobby/connection to the adjacent theater, the ground floor to be utilized as a performance night lobby/concessions/gift shop; the Developer shall also complete the installation of an elevator and convert the ground floor and a portion of the second floor to back-of-house dressing rooms, storage and offices within three (3) years.
5. The Developer shall provide minimum building code compliance and obtain a Certificate of Occupancy related to occupancy on the second floor within five (5) years.
6. As of the date that the ground floor construction is complete or as of the date of the opening of the theater, whichever event is the last to occur, the Developer shall have three (3) full time-equivalent staff employees. The three (3) full time-equivalent staff employees shall be employed continuously for a period of no less than two (2) years from the date of the commencement of their employment with the Developer. The said employees shall receive wages/compensation in an amount that are at or above the current reported Rockingham County average wage for the three positions.

7. The City agrees to convey the subject property at no cost to the Developer.
8. In the event that the Developer fails to achieve, complete or perform any item set forth above in this Economic Incentive Agreement in which the responsibility rests with the Developer to achieve, complete or perform, then and in that event, the said tract or parcel of land located at 203 Gilmer Street Reidsville, NC together with all improvements situated thereon shall revert to the City forthwith.
9. The parties hereto agree to execute any document or documents necessary to carry out the full intent of this Economic Incentive Agreement.

IN WITNESS WHEREOF, the City of Reidsville and Brown Entertainment have caused this Economic Incentive Agreement to be executed under seal themselves or by their duly authorized agents or officers.

CITY OF REIDSVILLE

BY: _____
JOHN M. "JAY" DONECKER-MAYOR

Attest:

Angela G. Stadler - City Clerk

Brown Entertainment, LLC

BY: _____
Member/Manager

NORTH CAROLINA
ROCKINGHAM COUNTY

On the ____ day of _____, 2021, before me _____, a notary public, in and for said county and state, personally appeared Angela G. Stadler, City Clerk of the City of Reidsville, a Municipal Corporation of Rockingham County, North Carolina, who, being by me first duly sworn, says that she knows the common seal of the City of Reidsville and is acquainted with John M. "Jay" Donecker, who is the Mayor of the City of Reidsville, and that she, Angela G. Stadler, is the City Clerk of the City of Reidsville, and that she saw the Mayor sign the foregoing instrument, and that she, the City Clerk as aforesaid, affixed the seal to the said instrument, and that she, the said Angela G. Stadler, signed her name in attestation of the execution of said instrument.

Witness my hand and notarial seal, this the ____ day of _____, 2021.

Notary Public
My Commission Expires: _____

NORTH CAROLINA
ROCKINGHAM COUNTY

I, the undersigned Notary Public of the County and State aforesaid, certify that _____ personally appeared before me this day and acknowledged that he/she is the _____ of Brown Entertainment, LLC, a North Carolina Limited Liability Company, and that by the authority duly given and as the act of such entity, he/she signed the foregoing instrument in its name on its behalf as its act and deed.

Witness my hand and notarial seal, this the ____ day of _____, 2021.

Notary Public
My Commission Expires: _____



THE CITY OF Reidsville NORTH CAROLINA

American Rescue Plan

To: Summer Woodard, City Manager

From: Chris Phillips

Date: 7/1/21

The City of Reidsville is expected to receive approximately \$4 million from the American Rescue Plan. These funds will be distributed through the State of NC. The regulations around the use of these funds continue to be defined, and other possible matching funds are also being developed. Leaders at the State level are stressing patience as uses are being considered so that many current issues and details can be addressed.

One condition of the flow of federal funding from the American Rescue Plan is that the Governing Board adopts a resolution to accept the funding. The attached resolution for City Council consideration would complete this requirement. There is not a requirement to complete any budget documents related to this resolution at this time. In the future, a Special Revenue Fund will be presented for City Council approval to accept the related dollars and to begin the appropriation process of using the funds.

Simply, the resolution states that the City is eligible and that the funds will be used, accounted for and reported on properly. The resolution also designates the City Manager and Finance Director to take all actions necessary on behalf of the City Council to receive the funds.

Please let me know if further information is needed.

Resolution for Accepting American Rescue Plan Act Funds

WHEREAS, the City of Reidsville is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF); and,

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and,

WHEREAS, before receiving a payment, the City Council is required to formally accept the CSLRF funds; and,

WHEREAS, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by State law; and,

WHEREAS, revenue received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and,

WHEREAS, the City of Reidsville must comply with all applicable budgeting, accounting, contracting, reporting and other compliance requirements for CSLRF funds; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reidsville, that we do hereby accept and request CSLRF funding to be distributed by the State of North Carolina; and,

BE IT FURTHER RESOLVED that the City of Reidsville affirms that the CSLRF revenue will only be used for the purposes prescribed in the CSLRF, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with State law; and,

BE IT FURTHER RESOLVED that the City of Reidsville will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the Act; and,

BE IT FURTHER RESOLVED that the City of Reidsville will account for CSLRF in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and State budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds; and,

BE IT FURTHER RESOLVED that the City Council of the City of Reidsville designates and directs the City Manager and Finance Officer to take all actions necessary on behalf of the City Council to receive the CSLRF funds.

ADOPTED, this the 13th day of July, 2021.

ATTEST:

John M. "Jay" Donecker, Mayor

Angela G. Stadler, CMC/NCCMC, City Clerk



THE CITY OF Reidsville NORTH CAROLINA

VACCINATION INCENTIVE – PART-TIME EMPLOYEES

To: Summer Woodard, City Manager

From: Chris Phillips, Asst. City Manager/Finance Director

Date: 7/6/21

At the June meeting, the City Council approved a \$500 vaccination incentive bonus for any full-time employee that had been vaccinated for COVID or that completed the vaccination process by August 30, 2021.

This incentive was approved to encourage employee participation. Being vaccinated will make it safer for employees to interact with the public, and it sends the message that the City is open for business.

After announcing the incentive, Human Resources was approached by a part-time employee inquiring why the incentive was only for full-time employees. As part-time employees are necessary to conduct City services and they also deal with citizens on a routine basis, the case was made that they too should be eligible for a vaccination incentive.

The last payroll processed by the City included 26 part-time employees. If the incentive was extended to cover these employees, it would cost approximately \$14,000 (including FICA). There are adequate surplus funds from the 2020-2021 fiscal year to cover these costs. The surplus funds were the funding source for the incentive to be paid to the full-time employees as well.

Please have the City Council consider if they want to extend the vaccination incentive to part-time employees.



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

Office of the City Manager

Date: July 13, 2021

To: Mayor Jay Donecker
City Council Members

From: Summer Woodard, City Manager

Subject: City Manager's Monthly Report

I am excited to be part of Team Reidsville. My first official day with the City was Monday, June 14th. I want to personally thank Mayor Donecker, City Council members and City staff for their warm welcome and guidance during this transition process. I also want to extend a personal thank you to Mr. Chris Phillips, who served as Interim City Manager. Mr. Phillips has done an outstanding job, and the City of Reidsville is a better place because of his leadership.

Training:

- Management Team attended a virtual training on the American Rescue Plan. The NCLM hosted this training on June 16th at 2:00 p.m.
- All City employees attended Sexual Harassment Training in June. This was hosted at the Police Department and Human Resources Director Leigh Anne Bassinger conducted the training.
- The UNC School of Government opened up its Public Executive Leadership Academy on June 18th. I applied and was accepted into the program. The program will be half virtual from August 16-25 and half in person September 20-24 at Chapel Hill.
- The National League of Cities will be hosting their annual City Summit in Salt Lake City, Utah on November 18-20, 2021. Please let me know if you would like to attend.

Personnel:

- The City of Reidsville is working diligently with Developmental Associates in recruitment of a Police Chief for the City. The application process closed Monday, July 5, 2021. The first screening of candidates by Developmental Associates will be Friday, July 9th. The second screening of candidates by the company will be Thursday, July 27th. Developmental Associates will host the Assessment Center on Tuesday, August 10th, and Wednesday, August 11th. The original job ad stated that five (5) years of executive-level experience at the rank of Captain or higher is **required**. The new job ad reflects the change from required to **preferred**. Also, a residency requirement inside the City limits for this position is now required.
- We are also actively recruiting applicants for our Public Works Director job. The Human Resources Department is working to finalize a list of candidates to interview in the coming weeks.

"Live Simply. Think Big."

Events:

- Opening Day of the Old North State League's collegiate ball on June 12th at Jaycee Ballpark was a successful event. This event drew a large crowd. We are excited for Reidsville to host the All-Star Game on Saturday, July 10th at Jaycee. The City of Reidsville has been working with the Old North State League to help promote this event.
- The Chamber of Commerce held two (2) ribbon cuttings this month for Beautiful Pets Too and Blue Diamond Cheer.
- The Reidsville Downtown Corporation voted at their June 22nd meeting to hold the 2nd Downtown Fridays rain or shine.
- The Mayor, City Council and City Staff worked with the Reidsville Downtown Corporation on a litter sweep throughout downtown Saturday, June 26th from 7:00 a.m. to 9:00 a.m.
- The Journey Tribute Band "Trial By Fire" performed at Market Square on Saturday, June 26th at 7:00 p.m. This was a successful event and drew a large crowd. City Staff worked hard to coordinate and plan this event.
- City Staff worked with Di'lishi Yogurt to host a "meet and greet" for me to meet our employees on Tuesday, June 29th from 3:30 p.m. to 5:00 p.m. I want to personally thank everyone who put this event together and for everyone that attended.
- The City hosted our annual Independence Day/Fireworks celebration Saturday, July 3rd at Lake Reidsville. This event went smoothly and generated a large crowd. Parks & Rec Staff, along with Staff throughout the City, are to be commended for all their hard work in putting this event together.

Budget Transfers:

- Please see attached three (3) budget transfers, which cross departments. There is one (1) budget amendment for Economic Development, one (1) budget amendment for Sanitation and one (1) budget amendment for Miscellaneous. If you have any questions, please let me know.

CITY OF REIDSVILLE

TRANSFER OF FUNDS

DEPARTMENT: Eco Dev

REQUESTED BY: c phillips

Account Number	Account Name	INCREASE	DECREASE
10-4920-1200	salaries	\$ 700	
10-4920-1820	retire	\$ 50	
10-4920-1830	group health	\$ 150	
10-4920-1860	work comp	\$ 600	
10-4920-2510	auto supplies	\$ 200	
10-4920-2600	supplies	\$ 500	
10-4920-3310	utilities	\$ 6,500	
10-4920-3700	advertising	\$ 2,600	
10-4920-4500	ins & bonds	\$ 700	
10-4920-3110	Training		\$ 3,000
10-4920-4910	dues		\$ 500
10-4950-1200	salaries		\$ 2,500
10-4950-1810	fica		\$ 750
10-4950-1830	group health		\$ 1,750
10-4950-3110	training		\$ 750
10-4950-3300	utluties		\$ 1,000
10-4950-3510	M&R city		\$ 750
10-4950-4401	Janitorial		\$ 1,000
	Total	\$ 12,000	\$ 12,000

\$

Explanation:

To reallocate funds as needed from Main St to Eco Dev at year end

APPROVED BY

~~CITY MANAGER~~

DATE:

60-30-2

CITY OF REIDSVILLE

TRANSFER OF FUNDS

DEPARTMENT: Sanitation

REQUESTED BY: C Phillips

Account Number	Account Name	INCREASE	DECREASE
10-4710-6300	Landfill Fees	\$ 21,000	
10-4710-4500	Ins and Bonds	\$ 1,700	
10-4710-1820	Retire	\$ 8,100	
10-4710-1850	Unemp	\$ 50	
10-4710-3310	Utilities	\$ 900	
10-4710-3520	M&R Equip	\$ 88,750	
10-4710-1200	Salaries		\$ 5,000
10-4710-1260	PT Salaries		\$ 8,000
10-4710-1810	FICA		\$ 4,000
10-4710-1830	Group Health		\$ 10,000
10-4710-1831	Retiree Helath		\$ 500
10-4710-1911	DT Litter		\$ 4,500
10-4710-2120	Uniforms		\$ 2,000
10-4710-2510	auto supplies		\$ 45,000
10-4710-2520	Tires & batteries		\$ 1,000
10-4710-3210	telephone		\$ 1,000
10-4710-3510	M&R transfer station		\$ 1,000
10-4710-3590	M&R radios		\$ 1,000
10-4710-3700	Public Adv		\$ 2,500
10-4710-3990	Brush Chip		\$ 5,000
10-4510-1200	Street Salaries		\$ 30,000
	Total	\$ 120,500	\$ 120,500

\$

Explanation:

To reallocate resources as needed for year end including moving excess Street Salaries to Sanitation

Excessive Garage Fees in current year along with assessment to make garage whole.

APPROVED BY:

CITY MANAGER

DATE:

6-30-202

CITY OF REIDSVILLE

TRANSFER OF FUNDS

DEPARTMENT: Misc

REQUESTED BY: C phillips

Account Number	Account Name	INCREASE	DECREASE
10-4930-5800	Building Fund - Jaycee Park	\$ 120,000	
10-6140-5800	Pwnn House Cap		\$ 30,000
10-4940-3500	Marketing		\$ 30,000
10-4120-4990	Admin Misc		\$ 15,000
10-4120-9910	Admin Contingency		\$ 15,000
10-4120-9911	Fuel Contingency		\$ 30,000
	Total	\$ 120,000	\$ 120,000

\$ -

Explanation:

to reallocate Admin contingency funds to the Jaycee park project

APPROVED BY:

CITY MANAGER

DATE:

60-30-2



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Angela G. Stadler, CMC/NCCMC, City Clerk *AGS*
SUBJ: Board/Commission Appointments for July 13, 2021
DATE: July 6, 2021

The following applications have been received for appointment to the commission listed:

Reidsville Appearance Commission

Ashton McLaurin of 3230 Wentworth Street and Cynthia Scarborough of 308 S. Main Street have applied for terms on the Reidsville Appearance Commission. If they are appointed, the Commission will be full until two positions become open in September of 2021.

ADDITIONAL VACANCIES

In addition to the vacancies mentioned above, the following openings on other boards and commissions of the City will be advertised for consideration at the August 10, 2021 City Council meeting:

- Three three-year terms on the Reidsville Community Pool Association
- One two-year term on the Reidsville Historic Preservation Commission and two positions coming open in September
- Two three-year County high school student positions on the Reidsville Human Relations Commission
- One five-year outside-City ETJ Position on the Reidsville Planning Board, which requires County Commissioners' approval and one in-side City position coming open in September

Applications to be considered at the City Council meeting on August 10, 2021, will need to be turned in by 5 p.m. on Friday, July 30, 2021.

AGS/cf

Attachments (2)

"Live Simply. Think Big."

**MINUTES OF THE REIDSVILLE PLANNING BOARD MEETING
HELD WEDNESDAY, JUNE 16, 2021
BEGINNING AT 6:04 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
W. E. "Skeeter" Coates, Vice-Chairman
Carolyn Pillar
Ann O'Mara
Dylan Moore

MEMBERS ABSENT:

Garry Percell

OTHERS IN ATTENDANCE:

Donna H. Setliff, Community Development Manager
Briana L. Perkins, Community Development Planner I
Councilman Donald Gorham

Chairman Thompson called the meeting to order at 6:04 pm.

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the April 21, 2021 Planning Board meeting.

Motion: Ann O'Mara
Second: Carolyn Pillar
Vote: Unanimous

CONSIDERATION OF A TEXT AMENDMENT TO ALLOW INDOOR COMPARTMENTAL STORAGE AS A PERMITTED USE IN SHOPPING CENTERS. DOCKET NO. T 2021-03

Donna Setliff stated that Erik Hemingway submitted a text amendment requesting indoor compartmental storage as allowed in shopping centers. She stated that the request had mentioned a location, but the recommended use would be permitted within all shopping centers if recommended. She informed the Board that shopping centers were allowed by Special Use Permit in General Business and Highway Business. She also stated that shopping centers had their own list of permitted uses independent from the uses by right in the two districts.

The Board requested similar examples from Donna Setliff of the type of storage that was being proposed. Donna Setliff responded that the only location similar in Reidsville was in the old A&H Furniture store. She also stated that there were some in Greensboro that were similar. W.E. "Skeeter" Coates provided that there was an example of the storage type in the old Walmart store in Eden.

Planning Board Minutes
Meeting Held 6/16/21
Page 2

Thomas Thompson asked Donna Setliff if the Pennrose Mall was considered a shopping center. Donna Setliff replied that it did and provided the Board with a list of all shopping centers in Reidsville. W.E. "Skeeter" Coates asked if anything Downtown was considered as a shopping center, to which Donna Setliff replied that nothing Downtown would be a shopping center. W.E. "Skeeter" Coates also inquired if there was any way to limit the new permitted use. Donna Setliff replied that the new permitted use would be for all shopping centers and there was no way to limit the use.

The applicant, Erik Hemingway, stepped to the podium to speak for the text amendment. He stated that the type of storage facility he was looking at doing would be exactly like the one in the old Walmart in Eden. He explained that the indoor storage was now trending due to an increase in online shopping instead of retail. He also said that this type of business was very low impact on the area and was a good way to utilize empty buildings. Erik Hemingway informed the Board that he had already converted two buildings in Wilmington to the indoor storage. He explained that the facilities were climate controlled and secured with a code to get in to the building, as well as each unit. He informed the Board that there would be onsite management with a kiosk set-up for after hours, and an area to sell moving supplies.

The Board proceeded to ask Erik Hemingway further questions about the logistics of the business such as employees, units, how many the applicant currently owned, U-Haul rentals, owning the site proposed, and how business affects the tax rate. Erik Hemingway responded with having 3-5 employees, about 350 units, owning 4 storage businesses including one off of Liberty Rd. in Greensboro, not doing U-Haul rentals, and about 25,000-30,000 in property tax. W.E. "Skeeter" Coates inquired if Erik Hemingway had looked at the parking lot when considering the property. Erik Hemingway responded that he had, but that the proposed type of business didn't require parking. Thomas Thompson inquired from Donna Setliff whether the type of proposed use reduced the parking requirements. Donna Setliff responded that the permitted use would have reduced parking requirements due to the type of business use.

Discussion ensued between the Board with concerns of having another storage business in Reidsville which already had five. There was also concern about whether there was retail interest in the property that would be more suited than having another storage facility.

A motion was made to recommend the text amendment to City Council for approval.

Motion: Ann O'Mara

Second: Thomas Thompson

Vote: Three voted in favor and two against

CONSIDERATION OF TEXT AMENDMENT TO ALLOW PERFORMING ARTS THEATRES AS A PERMITTED USE IN CENTRAL BUSINESS, GENERAL BUSINESS, AND HIGHWAY BUSINESS. DOCKET NO. T 2021-04

Donna Setliff stated that the Staff requested that the use of Performing Arts Theatres be added as a permitted use to Central Business, General Business, and Highway Business. She explained that currently, there was no Performing Arts Theatres permitted use. The permitted use was primarily for the old theatre Downtown currently under an event center, but should be further defined as its own use.

Planning Board Minutes
Meeting Held 6/16/21
Page 3

A motion was made to recommend the text amendment to City Council for approval.

Motion: W.E. "Skeeter" Coates
Second: Carolyn Pillar
Vote: Unanimous

CONSIDERATION OF AN UNDEVELOPED RIGHT-OF-WAY ABANDONMENT FOR RIGHT-OF-WAY OFF SANDS ROAD NAMED KATHRYN DRIVE. DOCKET NO. SC 2021-01

Donna Setliff reported that Grayson Whitt representing Citizens Economic Development, Inc., petitioned to abandon the undeveloped right-of-way currently named as Kathryn Drive. She continued to say that the requester owned all of the property and no longer required the use of the right-of-way with a new industrial use proposed. Donna Setliff also informed the Board that the right-of-way would be split between the adjoining properties once closed.

A motion was made to recommend the right-of-way abandonment to City Council for approval.

Motion: Dylan Moore
Second: W.E. "Skeeter" Coates
Vote: Unanimous

PLANNING BOARD MEMBER'S REPORT

There was nothing to report.

COMMUNITY DEVELOPMENT MANAGER'S REPORT

Donna Setliff informed the Board that all text amendments for 160D had been approved by Council. She also answered questions posed by the Board about different development projects happening in Reidsville.

ADJOURNMENT OF PLANNING BOARD

There being no further business, a motion was made to adjourn the Planning Board meeting at 7:31 pm.

Motion: Carolyn Pillar
Second: Ann O'Mara
Vote: Unanimous

Briana Perkins
Community Development Planner I

**MINUTES OF THE REIDSVILLE BOARD OF ADJUSTMENT MEETING
HELD WEDNESDAY, JUNE 16, 2021 BEGINNING AT 6:00 P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
W. E. "Skeeter" Coates, Vice-Chairman
Carolyn Pillar
Ann O'Mara
Dylan Moore

MEMBERS ABSENT:

Garry Percell

OTHERS IN ATTENDANCE:

Donna H. Setliff, Community Development Manager
Briana L. Perkins, Community Development Planner I
Councilman Donald Gorham

Chairman Thompson called the meeting to order.

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the May 14, 2021 Board of Adjustment meeting, with the numbering change to the variance section in the minutes.

Motion: W.E. "Skeeter" Coates

Second: Ann O'Mara

Vote: Unanimous

ADJOURNMENT OF THE BOARD OF ADJUSTMENT

There being no further business for the Board of Adjustment, Chairman Thompson adjourned the meeting at 6:04 pm.

**Briana L. Perkins
Community Development Planner I**

REIDSVILLE ABC BOARD

Minutes of March 25, 2021 Board Meeting

1. The meeting was called to order at 9:00 am by Chairman Turner. Members K. Almond, C. Wilson, Councilwoman Walker and GM Jodi Langel were present.
2. Member C. Wilson delivered invocation.
3. Chairman Turner called for any known conflicts of interest. None were reported.
4. GM Langel provided new board members with history and general information about the Reidsville ABC Board. She reported financial and operations information.
5. GM Langel informed new board members of the requirement of ethics training. Langel will forward information to members.
6. GM Langel delivered update on building project. Per conversation with Charlie Hall, Cirrus Construction Co., Cirrus is anticipating obtaining building permit from City of Reidsville at the end of March. Construction should begin soon afterwards, weather permitting.
7. GM Langel expressed the need to purchase a laptop in order to allow remote working.

Motion to purchase laptop: K. Almond Second: C. Turner

8. GM Langel advised that Covid 19 emergency plan will expire at March 31, 2021. The Board unanimously agreed to extend previously adopted plan for 90 days. Covid 19 emergency plan will expire June 30, 2021.
9. GM Langel informed the Board of the introduction of HB 278, a bill to restrict ABC employees hired after June 30, 2021 from joining NC State Retirement System. As this bill could directly affect the Reidsville ABC Board, GM Langel advised board members to track the progress of this bill.

10. The next meeting of the Board will be April 22, 2021 at 9:00 am at the Reidsville ABC Board.

11. There being no further business to discuss, the meeting was adjourned at 10:30 am.

Approved

Clark Turner

Clark Turner, Chairman

Approved

Catherine Wilson

Catherine Wilson

Approved

Kelly Almond

Kelly Almond

REIDSVILLE ABC BOARD

Minutes of May 20, 2021 Board Meeting

1. The meeting was called to order at 9:00 am by Chairman Turner. Members K. Almond, C. Wilson and GM Jodi Langel were present.

2. Chairman Turner delivered invocation.

3. Chairman Turner called for any known conflicts of interest. None were reported.

4. Board members unanimously approved amendments to the 2020/2021 budget as presented by GM Langel.

Motion to approve: K. Almond Second: C. Wilson

5. Board members unanimously approved the proposed budget for 2021/2022 as presented by GM Langel.

Motion to approve: K. Almond Second: C. Wilson

6. GM Langel delivered update on building project. She informed the board of a change order submitted by Cirrus Construction in the amount of 22,211.74. This was authorized by Jonathan Jobe at Home Trust Bank (documents attached).

7. GM Langel informed the Board of change in COVID-19 restrictions:

- No mask required if fully vaccinated
- No social distancing
- No limit on number of occupants

8. Board members unanimously agreed to approve contract with SCRC for all IT products and services for new store (contract attached).

Motion to approve: K. Almond Second: C. Wilson

9. Board members unanimously agreed to authorize GM Langel to promote part-time employees Irvin Graves and Debbie Wyatt to fulltime positions. This will take place at a time GM Langel feels necessary.

Motion to approve: K. Almond

Second: C. Wilson

10. Board members unanimously approved for all unused vacation time over the carry over limit to be converted to sick time for all eligible employees. GM Langel will make necessary changes to Employee Policy Manual and present to the Board for approval.

Motion to approve: K. Almond

Second: C. Wilson

11. GM Langel reported to the Board her desire to convert employee vacation and sick time from days to hours. The Board unanimously agreed to support this. Upon completion of this change, GM Langel will make necessary changes to Employee Policy Manual and present to the Board for approval.

11. The next meeting of the Board will be for 2021/2022 budget adoption. The date will be announced following the budget hearing on June 8, 2021.

11. There being no further business to discuss, the meeting was adjourned at 10:30 am.

Approved

Clark Turner, Chairman


Approved

Catherine Wilson

Approved

Kelly Almond

MINUTES APPROVED

6/22/21


**MINUTES OF THE
REIDSVILLE HUMAN RELATIONS COMMISSION
MEETING ON TUESDAY, MAY 25, 2021
(VIA TELECONFERENCE CALL)
REIDSVILLE CITY HALL
1st-FLOOR CONFERENCE ROOM**

COMMISSION MEMBERS PRESENT: Cathy Badgett, Chair (in person)
Katie Smith (in person)
Richard Ratliff (via call)
Maricarmen Garduño (via call)
Dawn Charaba (via call)
Lori Thorn (via call)
William Roach (via call)

COMMISSION MEMBERS ABSENT: Dick Frohock
Ivan Tarpley
Wanda Harley

CITY STAFF PRESENT: Cindy Farris (in person)

VISITORS: Councilman William Hairston

CALL TO ORDER

Cathy Badgett called the meeting to order at 6:45 p.m.

INVOCATION

Maricarmen Garduño offered the invocation.

ROLL CALL

Cindy Farris called the roll.

READING OF THE MISSION STATEMENT

Katie Smith read the Mission Statement.

APPROVAL OF APRIL 27, 2021 MINUTES

Dawn Charaba made the motion to approve the April 27, 2021 minutes and Lori Thorn seconded the motion, with the minutes being unanimously approved.

6/22/21
(S)

CURRENT EVENTS AND ANNOUNCEMENTS

Badgett stated today is the anniversary of George Floyd's death and that his family would be meeting with Congressmen and President Biden.

COVID-19 Update

Badgett reviewed the current COVID-19 numbers as follows: 29% of citizens in Rockingham County have received at least one initial vaccination dose; 7,818 total confirmed cases; 120 deaths; 9 new positive cases; 59 hospitalizations; 4.2% percent positive and 52,702 vaccines given. She said the Johnson & Johnson vaccine will be available at the Rockingham County Department of Health and Human Services on Mondays, Tuesdays and Wednesdays from 9 – 11 a.m. and 2 – 4 p.m. at 371 NC 65 Wentworth, with appointments being made by calling 336-342-8141. Badgett referenced the recent mask update, which states, if vaccinated you can be outside without a mask, but it is strongly suggested that you still wear a mask if indoors unless you are with people who have been vaccinated. She added that Walgreens is also administering vaccines and accepting walk-ins. Charaba added the County is offering an incentive of a \$25 gift card to those people receiving a vaccine or those acting as a driver for someone receiving the vaccine.

Lake Reidsville Kayak/Canoe Access at McCoy Road

Badgett notified Commission members of the recent addition of a Kayak/Canoe access point that has been added to the City's Blueways system at McCoy Road and that there was a ribbon cutting earlier today. Richard Ratliff said he had attended the event, representing the HRC by wearing his shirt. He mentioned that Pella Windows had made a contribution to the project and that it was a nice event. Badgett thanked him for attending.

Area Employment Opportunities


Badgett shared information related to an employer hiring event at Mauser Packaging Solutions, which is off of Barnes Street and mentioned there are several employment opportunities within the City's Public Works Department.

The Housing Opportunities and Prevention of Evictions Program (HOPE)

Badgett reviewed the Housing Opportunities and Prevention of Evictions Program (HOPE), which provides rent and utility assistance to very low-income renters that are experiencing financial hardship due to the economic impacts of COVID-19. She said the program will soon re-open for a new round of applications.

City Shredding Event

Badgett reported on the recent Reidsville Appearance Commission shredding event held in the rear parking lot of City Hall. She said it was well attended and that she brought some items.

6/22/21
**State Human Relations Commission Meeting**

Badgett asked Garduño to report on the May 21, 2021 State HRC meeting. Garduño said she had attended the workshop held in Charlotte and that it was very interesting. She said things are changing, that the system is changing but that people's minds are not. She stressed she hopes with changing people's minds on the City, County, and State level, things will be different for the next generation. She said she will forward the presentation to members.

OLD BUSINESS**MLK Breakfast**

Badgett reminded those attending that the NAACP will be hosting the MLK breakfast in 2022. She expressed her disappointment that Dick Frohock wasn't in attendance to give the financial report from the 2021 event.

CommUNITY Pride Day

Badgett led a discussion regarding the event and reiterated how nice it would be to have a face-to-face event, possibly in the fall. Garduño said she had already seen several gatherings in the City. Badgett added she had liked the idea presented at last month's meeting about integrating different people and their careers into the event. She stated that portion of the event could be prerecorded and shown as a presentation projected at Market Square. She said Roy Sawyers, who had recorded the MLK Breakfast this year, has agreed to help with the CommUNITY Pride event. Dawn Charaba made several suggestions regarding the event and how to get as many people involved within the community as possible. She asked about the City's upcoming Sesquicentennial and maybe tying the two events together. Councilman Hairston clarified that the Sesquicentennial celebration would not be held until 2023.

Members discussed the current CDC COVID-19 restrictions and how they will come into play with the planning of the event. Badgett stressed she would like to have the HRC members take some time and give some thought to the event and come to the June meeting with suggestions in writing. Garduño asked if a date and theme had been decided upon and added that National Hispanic Heritage Month is September 15-October 15, 2021.

Badgett said they need to come up with ideas about both and mentioned that Lake Reidsville might be a possibility for a location, but that transportation might be an issue. She reminded members that the Reidsville Human Relations Commission logo is "Working and Walking Together". Garduño added that they need to be able to include all ethnic groups in Reidsville. Lori Thorn suggested holding the event in the fall when it is cooler and added that it would be nice to include Hispanic music, the Reidsville High School band, black gospel groups and diverse music. Badgett commented that the City is planning a FAB (Food, Arts & Brew) Festival on October 16, 2021 from 3 – 9 p.m. Charaba asked if the event would in-person or virtual? Badgett said it may be a "hybrid event" and include both formats.

6/22/21
(C)

Badgett insisted that tonight is a brainstorming session and that with the “new normal” it is hard to decide exactly what they will do, but they are in agreement that UNITY should be the theme. She said the vendor applications and sponsorships would be the same as last year and if food is involved, they would still need to go through the County Health Department. Garduño asked if there would be a need for door prizes again? Badgett said yes. Charaba said it would be nice if they could utilize the FAB Festival this year and have a stage set up to include local talent. Both Garduño and Charaba said they know of local talent that could be utilized. Councilman Hairston said he knows an excellent world renowned local Jazz musician, Garry Percell, who might consider participating. Thorn suggested they make a list of these contacts and possibly interview them from a virtual aspect for the event. Deputy City Clerk Farris gave contact information for City Staff involved with the FAB Festival and the Parks and Recreation Superintendent in case members decide to use the lake.

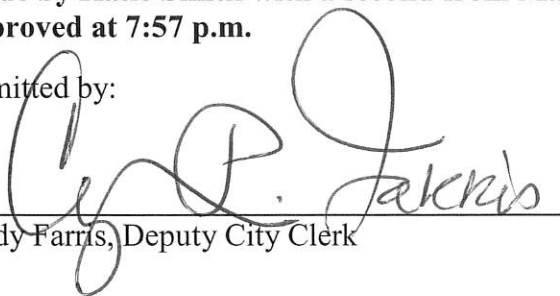
Badgett said they need to review the planning information from 2020 and contact those sponsors, vendors, and entertainers to see if they would like to participate in the upcoming event. She did confirm that the HRC budget is at \$4,500.

Closing Comments

Badgett said the next Human Relations Commission meeting would take place on June 22, 2021 and that every member needs to come with a written list of planning ideas and suggestions with regard to the event. Ratliff asked if Councilman Hairston was included in the request, and Badgett said yes.

The motion to adjourn was made by Katie Smith with a second from Maricarmen Garduño and unanimously approved at 7:57 p.m.

Submitted by:


Cindy Farris, Deputy City Clerk